

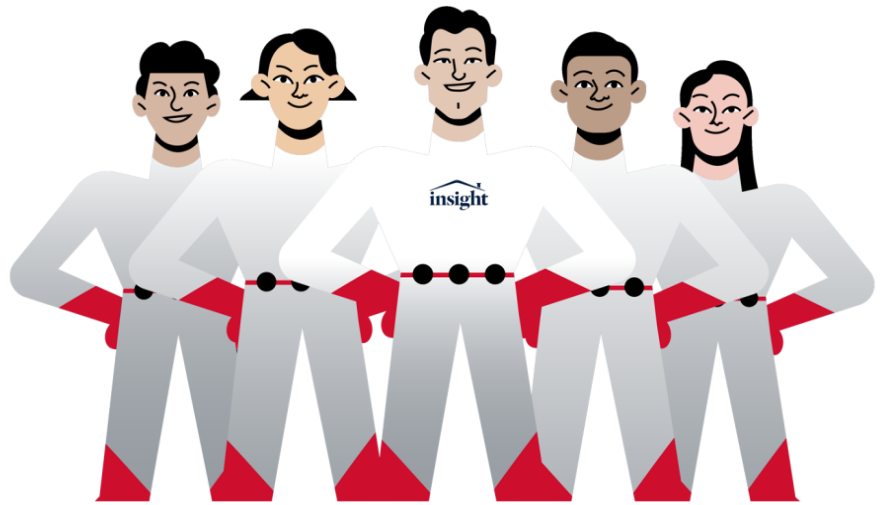


HOME INSIGHTS

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CONGRATULATIONS

Welcome to Home Insights, your personalized and customized “homeowner’s guide to your home.”

Home Insights is designed to show you how to enhance your comfort, ensure your safety, and maximize your investment.

When we inspected your home, we captured data for lots of components, including your roof, HVAC system, electrical system, plumbing, water heater, and appliances. All of the data we collected during the inspection is included in this document to provide you with a quick reference and information about how to maintain your home.

Because how well you maintain your home has a big impact on your future spending. Better maintenance leads to lower long-term costs and extended life expectancy for all of your major systems and components. We realize you’re probably not thinking about selling your home because you just moved in, but somewhere down the road, you’ll probably move on to another house. How well you maintain this home over the years has a big impact on how well you maximize your investment when you sell the house. You will be much happier when you sell your house if you’ve taken good care of the house during your stewardship.

Your plan of action is simple - perform regular maintenance. Change your HVAC filters regularly. Clean your gutters regularly. Check your roof regularly. Check your foundation quarterly. And even if it’s a hassle, access your attic and crawl space at least quarterly. Regular maintenance minimizes expensive, longer-term issues.

You should also pay attention, especially to your high value/high-cost systems and components, e.g., roof, HVAC, electrical, plumbing. Systems change and degrade over time, and it’s not always obvious when problems start to occur, especially when you’re living in the house day to day. But little problems that aren’t resolved generally turn into bigger problems or safety issues. Therefore, stay vigilant and don’t procrastinate - fix little issues before they can evolve into bigger, expensive problems.

If you need help with any system or component, reach out to your real estate agent, who is well-connected in your local community and can provide good advice. You should also check out our partners, included herein and on our website. You’re certainly also welcome to contact us if we can be of service.

Congratulations again and best wishes in your new home!

CATEGORIES, SYSTEMS, AND COMPONENTS

There are 11 major categories in a home, including 100+ systems and components. The more you know about each system and component, the more likely you'll properly maintain your home's value during your ownership. Our graphic below is a good place to start when considering how to think about your home holistically, understanding, of course, that not every home includes every component. Our homeowner's guide is structured according to the 11 categories.



EXTERIOR

Driveway, Walks, Siding, Chimneys,
Doors, Garage Door, Stairs/Steps,
Hose Faucets, Stoop, Porch,
Deck/Balcony, Patio, Fence,
Retaining Wall, Carport



ROOF

Roofing,
Flashing,
Skylights



WATER CONTROL

Grading, Gutters/Downspouts,
Exterior Drains, Window Wells,
Sump Pump



FUEL SERVICES

Fuel Tanks,
Fuel Meter



STRUCTURE

Foundation, Beams, Piers/Posts,
Floor Structure, Wall Structure,
Roof Structure, Roof Sheathing,
Attic, Crawl Space



INSULATION/VENTILATION

Interior Insulation, Attic Insulation,
Crawl Space Insulation,
Exhaust Ventilation, Attic Ventilation,
Crawl Space Ventilation



ELECTRICAL

Service, Panel, Sub-Panel, Branch
Circuits, Grounding/Bonding,
Receptacles, Switches, Fixtures,
Smoke Detectors, CO Detectors



PLUMBING

Service Line, Main Shut-off, Supply
Pipes, Drain-Waste-Vents, Toilets,
Showers/Tubs, Sinks, Water Heaters,
Whirlpool, Sewage Ejector Pump,
Fire Sprinkler System



HVAC

Heating System,
Cooling System,
Distribution,
Thermostats, Humidifiers



INTERIOR

Floors, Walls, Ceilings, Doors,
Stairs/Steps, Cabinets/Drawers,
Countertops, Windows, Fireplaces,
Fuel-burning Appliances



APPLIANCES

Range/Ovens, Ovens, Microwaves,
Cooktops, Garbage Disposers,
Dishwashers, Refrigerators/Freezers,
Washer, Dryer

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DRIVEWAY WALKS

Gravel
Concrete

WALLS
CHIMNEY
CHIMNEY
DOORS
STAIRS/STEPS
PORCH

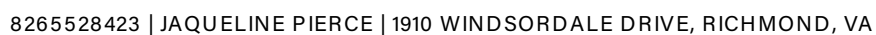
Vinyl, Brick Veneer
Brick
Metal
Wood
Concrete
Wood, Open, Covered

ROOF COVERING

Fiberglass/Asphalt 3-Tab Shingle

GUTTERS/DOWNSPOUTS

Aluminum



QUICK REFERENCE

FUEL SERVICES

FUEL METER Left Side

STRUCTURE

FOUNDATION Concrete Blocks, Crawl Space
 BEAMS Wood
 PIERS/POSTS Concrete Blocks
 FLOOR Dimensional Lumber, Conventional Framing
 WALLS Wood Framing
 ROOF Dimensional lumber, Rafters
 ROOF SHEATHING Plywood, Oriented Strand Board (OSB)

INSULATION AND VENTILATION

ATTIC INSULATION Loose cellulose
 EXHAUST VENTILATION Bathroom Fan
 ATTIC VENTILATION Ridge Vent, Gable Vent
 CRAWL SPACE VENTILATION Manual Vents

ELECTRICAL

SERVICE Rear, Aluminum, Overhead, 200 amps incoming
 ELECTRICAL PANEL Laundry Room, Circuit Breaker, 200 amps, 120/240 panel voltage
 BRANCH CIRCUITS Copper, Non-metallic Sheathed Cable (Romex)
 GROUNDING/BONDING Unable to Determine

QUICK REFERENCE

HVAC

HEATING SYSTEM
COOLING SYSTEM
DISTRIBUTION

Laundry Room, Furnace, Natural Gas, Kenmore
Rear Exterior, Central Split, Electric, Kenmore, 31 years old
Ductwork

PLUMBING

WATER HEATER

Laundry Room, Conventional Tank, Natural Gas, 40 gallons, RUUD, 19 years old

INTERIOR

FLOORS
WALLS
CEILINGS
WINDOWS
FIREPLACE

Carpeting, Tile, Luxury Vinyl Flooring (LVF)
Drywall
Drywall
Wood, Double Hung
Built-In

APPLIANCES

RANGE/OVEN
MICROWAVE
DISHWASHER
DRYER

Free-Standing, Electric
Built-In
Built-In
Electric

ELECTRIC SHUT-OFF

Know the location of your electricity shut-off and keep it readily accessible.

Your main circuit breaker controls power to your entire house.

In case of emergency, you should know the location of your main circuit breaker.

Your main circuit breaker should be readily accessible.

No boxes, no storage, no personal items, trim vegetation.

Your main circuit breaker is in the electrical panel in the Laundry Room.

Flip the switch on your main breaker to ensure that all power can be turned off quickly.

Engage an electrician if your main circuit breaker is inoperable.



Practice shutting off the electricity annually.

Coordinate your test with other occupants.

Turn off all motor-powered devices, e.g., appliances, washer, dryer, fans etc.

Disable any backup power generators.

Flip the main switch to turn off electricity.

After the power is off, test switches and fixtures to ensure all power is off.

GAS SHUT-OFF

Know the location of your gas shut-off valve and keep it readily accessible.

In case of emergency, you should know the location of your main shut-off valve.

Do not turn off your main gas valve unless there is an emergency.

Gas leak, strong gas odor, natural disaster, etc.

Your main gas shut-off valve should be readily accessible.

No vegetation, no boxes, no storage.

Engage a plumber if you have any concerns about your main gas shut-off.

Your main gas shut-off is in the Left Side.



Do not turn on your gas shut-off without the assistance of a plumber or the gas company.

Appliance pilot lights go off when the main gas is turned off.

If appliance valves aren't properly managed, gas may be released into the interior when the gas main is turned on again.

Engage a plumber or the gas company to ensure that gas is turned on properly.

AIR FILTERS

Change your air filters regularly!

Cleaner Indoor Air

Air filters collect dust, spores, hair, pet dander, and other particles that get pumped through your HVAC system; changing your air filters regularly helps you to have cleaner, healthier air.

Better Health and Seasonal Allergy Relief

Cleaner indoor air can also help improve allergies and asthma. If you suffer from congestion, itchy nose, or breathing issues, try changing your air filters more often.

Improved HVAC Efficiency

Changing your air filters helps your HVAC system perform more efficiently; changing your air filter regularly can help your system last longer, require less maintenance, and help to save you money on your energy bill.

Filter Types FYI

Fiberglass filters are a lower cost option, but need to be replaced monthly.

Pleated air filters are usually made of higher quality materials and can last three to six months depending on material, manufacturer, and frequency of use.

Follow instructions included with your filter for detailed guidance.

A white icon of a house with a chimney, representing exterior design.

EXTERIOR

Driveway

Material: Gravel

You have a gravel driveway.

Gravel is popular because of its versatility and beauty. In addition to providing lots of options in terms of type, color, and style, gravel also is quite easy to care for. Gravel driveway maintenance requires just a bit of foresight and planning, along with minimal effort.

Invest in the right tools and a small reserve of extra gravel.

Consider stocking a small reserve of extra gravel, which makes it easier to fill gaps or holes as they appear. Heavy-duty rakes also are useful for removing weeds and debris from the driveway, as well as for grading the driveway's surface. For large areas, consider investing in a box scraper (assuming you have a tractor), the best means of grading a gravel driveway, although you can also use a shovel.

Inspect your driveway monthly.

Usage and exposure to weather shifts and loosens gravel, which can lead to potholes, ruts, and other issues. Inspect your driveway monthly; rake debris weekly and remove leaves, sticks, or other debris. Don't be tempted to shift gravel from another area to a problem spot, which thins out gravel and creates more weak spots. Fill the hole with new gravel.

Add fresh gravel annually.

For a healthy, long-lasting driveway, apply a fresh layer of gravel to the surface annually.

Ensure proper grading

Problems with runoff water, washouts, and potholes usually are the result of poor grading. Gravel should be at its highest point in the middle of the driveway, declining at about a 2% to 5% grade towards the edges.

Install an edging material

People and vehicles can cause gravel to move and end up in the grass instead of on your driveway. To keep gravel in place and add to the overall attractiveness of your driveway, consider lining edges with bricks, pavers, or other decorative stones.

Drive carefully and slowly.

Driving quickly on your driveway dislodges gravel and cause pieces to end up in your yard, which can lead to thinned-out areas.

Apply weed killer as required.

Kill weeds as they begin to sprout.



Walk

Material: Concrete

You have concrete walks.

One of the best attributes of a concrete walk is how little maintenance and routine care it needs over its lifetime. But no walk material is maintenance-free. Your concrete walk requires maintenance to minimize cracking, corrosion, puddles, or surface depressions.

Inspect your walk monthly.

Your house is in an area which is susceptible to heavy rain, snowing, freezing, and thawing. Cracks are inevitable because of weather conditions; cracks occur because of movement in the base or subsoil during freezing or thawing. Movement also can occur because of design or landscaping which may prevent surface water to drain properly.

Seal your walk annually.

Seal your walk annually to minimize cracks and deterioration. If you notice drainage issues or standing water that doesn't drain after 24 hours, consider contacting a walk contractor to evaluate and repair the issue.

Repair and fill cracks quickly.

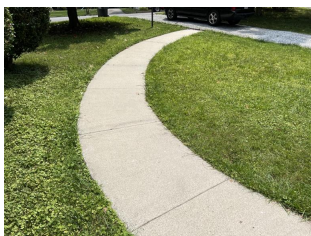
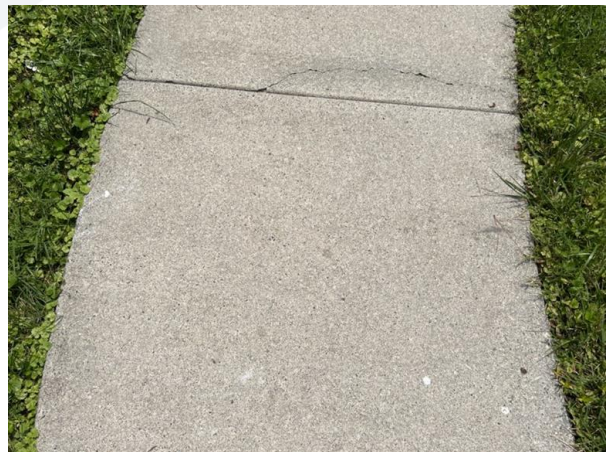
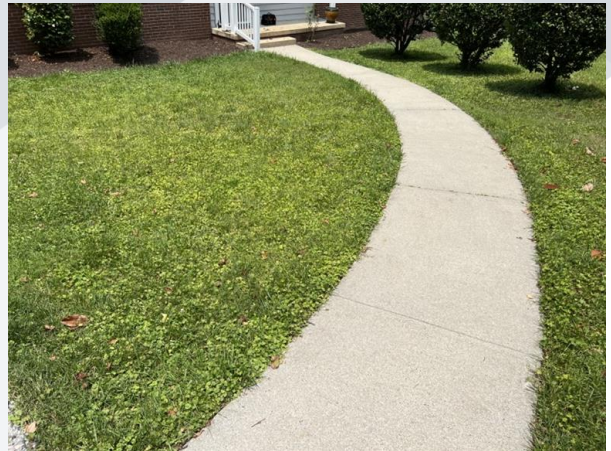
Water penetration can quickly turn even the smallest cracks into large cracks. Most cracks can be filled with a high-quality sealer. If there are larger cracks, clean the cracks and holes before filling and patching. After the compound dries, seal the entire walk.

Clean up gas and oil spills quickly.

Keep your eyes open for gasoline or oil spills, which dissolve the surface of your asphalt walk. If there are leaks or spills, use absorbent materials quickly and clean up the spills completely. You may also want to inspect your vehicle.

Use rock salt or potassium chloride to melt ice or snow.

Avoid using salt or de-icing agents that have a chemical base; they're highly corrosive and damage the surface of your walk.



Exterior Walls

Material: Vinyl

You have vinyl siding.

Vinyl siding is a durable form of plastic commonly used on the exterior of homes; vinyl is the most popular siding material in the US, installed at nearly double that of any other siding material. Vinyl comes in many colors and styles, even imitating the look of wood and other siding materials; any style from historic to contemporary is possible with vinyl siding. Vinyl is an excellent siding material because it is durable, low maintenance, and simple to obtain; vinyl also is water resistant and insect resistant.

Vinyl siding is unique in that its color is baked-in; nearly every other siding material is coated or painted. Vinyl siding's color is 100% homogeneous, i.e., the surface color runs all the way through the siding, which means that the color can't be mechanically abraded, scratched off, or stripped. If you don't want to paint the exterior of your house, vinyl siding is your dream – vinyl siding never needs painting.

Vinyl siding offers tremendous value, which means that repairs generally are inexpensive. On a materials-only basis, fiber-cement siding can cost two to four times more than vinyl siding. As an example, 24 pieces of 4 1/2-inch by 145-inch ship lap horizontal vinyl siding will cost between \$150 to \$200; comparably sized fiber-cement siding costs at least twice as much.

Vinyl siding's slippery surface means that dust, cobwebs, and other debris slide off relatively easily when sprayed down with a garden hose. Because there is no paint, you never have to scrape, patch, prime, and paint your house's exterior surface.

Like other types of siding, there are a few disadvantages to vinyl siding. Depending on climate, vinyl siding may begin to show its age after only 10 to 15 years; dark siding especially may fade. Siding planks may split or break due to expansion and contraction caused by temperature changes. Vinyl siding also may be susceptible to water penetration; siding typically is installed over a layer of styrene insulation board, which may trap water vapor within the cavity of the wall. Vinyl siding's effectiveness also depends on proper installation; a poor installation may cause troubles in the long-term, e.g., if siding is nailed too tightly, it will expand, crack, bulge, or warp.

Clean your siding annually.

You can add years to the life of your vinyl siding by dedicating a day to clean the exterior of your house. To keep your siding in good shape, hose down and scrub the siding using a mild liquid detergent with a carwash brush that attaches to a hose. Be cautious using a pressure washer; you can easily drive water behind vinyl siding. For best results, lower the pressure, work from the top down, and always direct the spray downward at the siding; never direct the spray upward.

Inspect your siding monthly.

Visually inspect vulnerable areas, especially the areas in which siding abuts other materials, e.g., around doors and windows, around gutters, downspouts, and fascia, where siding meets chimney, where siding is near grade, where siding is penetrated by pipes or other materials, etc.

Check the overall appearance of your siding. Discoloration is normal on vinyl siding due to dirt build-up and excessive exposure to



sunlight; there may be damage if one part of your vinyl siding is a different color from the rest of the siding.

Check for warped, loose, or broken panels, which need to be replaced to protect your house from water damage and further disintegration of your vinyl siding.

Check the interior ceilings and walls for water stains. Although siding damage may not be readily apparent on the outside of your house, you may find mold build-up or cracks in your interior walls resulting from cracks in vinyl siding.

Check for dried or deteriorated caulking.

Apply caulk to holes and cracks where water may penetrate the exterior of the house. Caulk as required at inside and outside corners, around window and doorframes, between badly fitting pieces of siding, where pipes and other protrusions pass through the siding, and where siding meets the foundation.

For most jobs, use latex-silicone or acrylic-silicone; do not use cheap latex-only caulk (shrinks) or pure silicone (loosens). High-quality "silicone II" generally works well and lasts a long time. For larger gaps (more than 3/8"), use aerosol foam.

Trim vegetation from exterior.

No bush, tree branches, or shrubbery should touch siding. Foliage conducts moisture that can find its way into cracks and tiny openings. Trim vegetation to comfortably walk between your house and any plant materials.

Check for breaks in the siding.

Older vinyl products may become brittle over time, resulting in breaks or cracks; heavy winds or rain may also cause breaks in your vinyl siding. Rocks can also bang up against a wall from lawnmowers or weed whackers. Cracks or breaks in the siding ruin the integrity of your house; such damages to siding may cause interior water leaks, particularly if you wash your siding with a garden hose or a power washer.

Know when to engage a professional.

Lots of us like to tackle a challenge with a hearty DIY approach. Most of us can resolve minor or uncomplicated issues. But not all of us have special skills or tools to fix a more significant problem, e.g., damaged siding. Regrettably, if vinyl siding has cracked or broken panels, the entire siding plank must be replaced. If a section of your vinyl siding is damaged, engage a siding specialist.

Exterior Walls

Material: Brick Veneer

You have a brick veneer exterior.

Brick veneer is composed of thin pieces of brick, like thin brick used in veneer floors, patios, and decorative interior elements. Brick siding looks almost identical to solid brick structures, except that they're built using different techniques. A brick siding house is constructed from steel or wooden framing, and then covered with sheathing or insulation. A single layer of brick is built near each exterior wall and attached to the house with metal ties. Veneer brick does not support the structural load of the building; if the brick were removed, the house would continue to stand.

There are many advantages to using brick siding instead of solid brick. Framed walls can be insulated for better energy performance; the air cavity between the brick and the home helps to keep moisture out of the home and acts as an effective insulating space, especially if it is filled with insulation. Brick siding is low maintenance and weather-resistant, while delivering brick's distinctive look of quality and craftsmanship.

Like other types of siding, there are a few disadvantages to brick siding exteriors, most of which are related to potential water penetration. Because most brick veneer is installed on the outside of a wood framed house, water can become trapped between the brick and the house frame and cause mildew or rot. If brick veneer is not properly installed, or develops cracks or openings, water can enter in between the bricks. House wrap beneath veneer also may leak during heavy rain, perhaps from holes that are placed in the wrap during installation.

Inspect your brick exterior monthly.

Visually inspect your exterior, particularly vulnerable areas, especially the areas in which brick abuts other materials, e.g., around doors and windows, around gutters, downspouts and fascia, where brick meets chimney, where brick is near grade, where brick is penetrated by pipes or other materials, etc.

Check for dried or deteriorated caulking.

Apply caulk to holes and cracks where water may penetrate the exterior of the house. Caulk as required at inside and outside corners, around window and doorframes, where pipes and other protrusions pass through the exterior, and where exterior meets the foundation.

Trim vegetation from exterior.

No bush, tree branches, or shrubbery should touch the exterior. Foliage conducts moisture that can find its way into cracks and tiny openings. Trim vegetation to comfortably walk between your house and any plant materials.

Clean your brick exterior annually.

Although brick homes are low maintenance, regular cleanings are important if you want to keep the brick exterior sparkling. Bricks and mortar are porous and prone to collecting dirt, which may lead to mold growth, especially on the sides of the house that don't receive much sun.

Use a high-quality brick and mortar cleaner; scrub gently with soft-bristled brush as hard scrubbing can damage brittle brick or mortar. Clean brick siding by spraying the surface with a regular garden hose fitted with a spray nozzle; do not use a pressure washer, which can damage older brick and mortar joints.



Keep weep holes clean.

A weep, a weep-brick, or a weep hole is a tiny opening which allows moisture from the wall to drain to the exterior; weeps typically are located at the bottom of the exterior. Occasionally, weep holes get clogged; if weep holes aren't clear, water can remain inside the structure and can cause water damage. Always keep a check on the weep holes and ensure these are clean.

Watch for signs of efflorescence.

Efflorescence is growth of salt crystals from brick which migrate towards the surface of the brick when water penetrates the brick. Efflorescence looks like a chalky deposit on the face of the brick. You can remove efflorescence, chalky like stains that develop on brick exposed to high levels of moisture and humidity, with full strength white vinegar. Spray stains, wait 10 to 15 minutes, then rinse with plain water from a hose.

Watch for signs of spalling.

Spalling is when the face of the bricks begins to crack off. This is typically caused by moisture getting into the brick, freezing, and then 1/8" to 1/4" of the surface separates and falls off. Affected bricks need to be replaced (or sometimes can be turned around). More importantly, the source of the moisture must be remedied.

Repoint mortar as required.

Although bricks are durable, mortar used to attach them together (pointing) can be more troublesome; mortar can wear out over time due to exposure to weather. Repointing may be needed to replace the mortar and ensure the integrity of your brick structure.

Replace damaged bricks.

Lots of us like to tackle a challenge with a hearty DIY approach. Most of us can resolve minor or uncomplicated issues. But not all of us have special skills or tools to fix a more significant problem, e.g., damaged bricks. Repairs to bricks require expertise to remove damaged bricks while leaving surrounding bricks intact. Know when you've reached a point at which you need to engage a professional. Unless you have the skills, engage a professional mason to repair the bricks.



Chimney

Material: Brick

You have a brick chimney.

A chimney is designed to keep the fireplace area warm and to exhaust smoke efficiently up the flue to the exterior. Brick chimneys are efficient – they deliver higher heat retention and reflection vs. metal chimneys. Brick chimneys are durable – they can last for many decades if they're properly maintained. And brick chimneys are beautiful – they're visually and aesthetically appealing when constructed correctly. Maintaining your chimney is crucial to keeping your home safe when you're using your fireplace.



Inspect your chimney exterior annually.

Visually inspect the exterior chimney structure, including the bricks and mortar. Check the places at which the chimney structure abuts the siding materials; sealant and caulking should be clean and flexible. Check the flashing, where the chimney meets the roof; make sure the flashing provides protection against water penetration. Check the chimney crown, a concrete cover that prevents anything, e.g., pests, from entering your home via the chimney; chimney crowns should be in good condition. If you aren't comfortable climbing a ladder, binoculars are a pretty good alternative; otherwise, it's probably best to engage a chimney specialist to perform an annual inspection.

Clean and seal your brick exterior annually.

Although brick chimneys are relatively low maintenance, regular cleanings are important if you want to keep the brick exterior sparkling. Bricks and mortar are porous and prone to collecting dirt, which may lead to mold growth, especially on the sides of the house that doesn't receive much sun.

Use a high-quality brick and mortar cleaner; scrub gently with soft-bristled brush as hard scrubbing can damage brittle brick or mortar. Clean the brick by spraying the surface with a regular garden hose fitted with a spray nozzle; do not use a pressure washer, which can damage older brick and mortar joints.

It's also important to make sure your chimney and crown are waterproofed. Adding a water sealant to the outside of your chimney helps to prevent moisture from penetrating the bricks and mortar and sneaking into your home.

Engage a chimney sweep after approximately 50 burns.

No matter the type of fireplace, you'll need your chimney swept in order to keep your home safe. How often you use your fireplace determines how often you should have your chimney swept; if the chimney liner has 1/8" of soot, it needs to be cleaned. Because it's not easy to measure soot depth, clean your chimney after approximately 50 burns. If you burn softer wood which generates more ash, engage a chimney sweep more frequently. The cleaning interval also depends on type of chimney, e.g., a gas log fireplace needs to be swept less often than a wood-burning fireplace.

Keep weep holes clean.

A weep, a weep-brick, or a weep hole is a tiny opening which allows moisture from the wall to drain to the exterior; weeps typically are located at the bottom of the exterior. Occasionally, weep holes get clogged; if weep holes aren't clear, water can remain inside the structure and can cause water damage. Always keep a check on the weep holes and ensure these are clean.

Watch for signs of efflorescence.

Efflorescence is growth of salt crystals from brick which migrate towards the surface of the brick when water penetrates the brick. Efflorescence looks like a chalky deposit on the face of the brick. You can remove efflorescence, chalky like stains that develop on brick exposed to high levels of moisture and humidity, with full strength white vinegar. Spray stains, wait 10 to 15 minutes, then rinse with plain water from a hose.

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More importantly, the source of the moisture must be remedied.

Repoint mortar as required.

Although bricks are durable, mortar used to attach them together (pointing) can be more troublesome; mortar can wear out over time due to exposure to weather. Repointing may be needed to replace the mortar and ensure the integrity of your brick structure.

Replace damaged bricks.

Repairs to bricks require expertise to remove damaged bricks while leaving surrounding bricks intact. Unless you have extensive masonry experience, engage a professional mason to repair the bricks.

Chimney

Material: Metal

You have a metal chimney.

A chimney is designed to keep the fireplace area warm and to exhaust smoke efficiently up the flue to the exterior. Metal chimneys are flexible – metal is a better solution if there's no straight line between the fireplace and the exterior. Metal chimneys are lightweight – a metal chimney rarely poses a structural threat to any property, i.e., brick chimneys may deteriorate and collapse. Metal chimneys are aesthetically versatile – metal chimneys can be enclosed within a masonry chase or wooden structure to mesh with traditional home designs. Maintaining your chimney is crucial to keeping your home safe when you're using your fireplace.



Inspect your chimney exterior annually.

Visually inspect the exterior chimney structure. Check the places at which the chimney structure abuts the siding materials; sealant and caulking should be clean and flexible. Check the flashing, where the chimney meets the roof; make sure the flashing provides protection against water penetration. Check the cap, a cover that prevents anything, e.g., pests, from entering your home via the chimney; chimney cap should be in good condition. If you aren't comfortable climbing a ladder, binoculars are a pretty good alternative; otherwise, it's probably best to engage a chimney specialist to perform an annual inspection.

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Exterior Doors

Material: Wood

You have a wood exterior door.

Owners enjoy wood doors because they're elegant, versatile, durable, and insulating. Wood doors have a certain elegance and class compared to other types of doors; wood doors can be painted or stained virtually any color. When properly maintained, wood doors are exceptionally durable; wood doors also minimize drafts and deliver exceptional insulation to help you to maximize energy efficiency.

Like any door that has mechanical parts, wood doors require maintenance. If wood meets moisture, wood becomes warped and misshapen, which means that you need to regularly protect your wood door with paint or stain.



Inspect weatherproofing regularly.

Doors which open to the exterior must close tightly to seal out weather. Watch carefully as you open and close a door to see if it is leaking anywhere. On a windy day, you can hold your hand or a piece of plastic food wrap near to a closed exterior door to reveal any air movement. Make sure weather-stripping is installed properly and in good condition; weather-stripping can dramatically enhance the energy efficiency of your exterior door.

You can also seal small gaps around the door's structure, including siding, trim, or drywall with caulk; if there are larger gaps, use non-expanding spray foam. You should also check the threshold structure at the bottom of the door, which can deteriorate over time due to weather and usage.

Paint, stain, or seal doors.

Exterior paint issues generally result from daily exposure to weather; wood expands and contracts with normal changes in humidity and temperature. Wood doors need to be sealed with paint, stain, or a clear sealer about every five years, depending on the door's position or location; a door under an awning or porch may need less attention vs. a door that is exposed to direct sunlight and weather. Take care when you paint an exterior door, as paint layers can cause moving parts to stick or create uneven seals; you may need to scrape or sand existing paint before applying a new coat.

If you have a natural wood door that has discolored, you can restore the wood to its original color by applying a wood cleaner or brightener. These products often are intended for use on wood decks, but they work well on natural wood doors and are available at hardware stores and home improvement centers; follow manufacturer instructions.

Tighten hardware regularly.

Moving parts that rub against each other can become worn, parts that are exposed to rain and snow can deteriorate, screws can loosen, and hardware can wear out. Many exterior door problems can be mitigated by ensuring that door hardware is properly maintained. Tighten screws regularly on your door handle or latch, door hinges, and lockset. You can silence squeaky hardware by coating it with silicone spray or light penetrating oil, e.g., WD-40.

Inspect your door regularly.

Because you use most exterior doors regularly, you'll generally notice when a door starts behaving badly. However, because you use your doors regularly, you may not notice minor changes in the door's operation over time. Therefore, you should routinely inspect the door for any damage, either to the door, weather stripping, or other components like hardware.

Here's what you should look for when inspecting your doors:

- Cracks in the frame or glass – metal doors aren't likely to have cracks in the actual door, but surrounding components might.

If you see cracks in the glass, order and install a replacement panel.

- Faded, cracked, chipped or peeling finish – refinish the door to refresh the look of your door.
- Moisture or fog between glass panels – fog or moisture indicates that the insulated seal between the glass is no longer intact and requires replacement.
- Splits or signs of moisture damage in the frame – replace the frame if you find these issues and look for the source of the moisture damage.
- Damage to the weather strip, which may include cracks, gaps, or discoloration – replace weather stripping if you notice this issue or if the stripping doesn't bounce back.
- Missing pieces, tears, and gaps in the sweep (the part at the bottom that seals gaps between the bottom of the door and the threshold. – If the sweep is in bad shape, replace the sweep.
- Damaged door stop or wedge – Install a replacement.

Beware insects and pests.

There are many insects that feed on, live in, or otherwise make use of wood – carpenter ants, carpenter bees, termites. You should also be aware of other pests, e.g., woodpeckers, nesting bats, and frequently examine the exterior for signs of attack to stop small problems before they become large problems.

Diagnose door problems.

If you have a loose door that is leaking air, tighten the hardware and check the weatherstripping. If your door rattles or is difficult to close, you may be able to adjust the latch or move the lockset. If there is a large gap at the top or bottom, you can add a piece of wood and paint it to match the door. If you have problems with a door's fit, examine the issue carefully; the frame may have slightly shifted, which may require minor adjustments to the door. If a door binds at the lock, you can typically fix the issue by slightly readjusting the location of the hinges; a door which binds at the top requires an adjustment of the top hinge and a door which binds at the bottom requires an adjustment of the bottom hinge. If a door binds at the hinges or frame, you can typically sand or plane the surfaces to accommodate the door's fit.

Engage a door specialist as required.

Although exterior wood doors are durable and long-lasting if maintained properly, doors occasionally need to be replaced. For example, some wood doors may eventually begin to sag; you should be able to minimize sagging with proper maintenance.

Other problems may be more serious, i.e., if you have a warped door, you should replace the door. Replacing a door is straightforward, particularly if you have a knack for DIY and the fortitude to search the internet for how-to videos. Otherwise, engage a door specialist for door replacement or more serious issues.



Exterior Stairs/Steps

Material: Concrete

You have concrete exterior stairs/steps.

With any set of stairs and steps, you have one objective – to ensure that stairs and steps are safe. As a minimum first step, you need to properly maintain concrete and mitigate any deterioration or damage. Because stairs and steps are inherently hazardous, you also need to take other measures to ensure safety, including surface maintenance and proper handrails.



The majority of stairway falls results from a loss of balance, typically from slips or trips. Slips happen where there is too little friction or traction between footwear and step surfaces, e.g., wet or oily surfaces, occasional spills, weather hazards, loose or unanchored rugs or mats, and surfaces that don't have the same type of traction in all areas. Trips and falls occur when someone's foot strikes an object causing a loss of balance, e.g., clutter, uneven steps, uneven walking surfaces; trips also can occur from obstructed views or poor lighting. Another common contributing factor to trips and falls on stairs and steps is broken or damaged handrails.

Minimize slipping hazards.

To reduce the risk of slipping, keep stairs and step surfaces clean. Clean up spills, wet spots, mildew, or any debris (e.g., leaves, sticks) immediately. Scrub stains using a mild detergent mixed with water. Use a wire brush to remove stains. Test the brush and detergent in an obscure area to test for damage to the bricks before using it in a highly visible area. Wash away the detergent completely after cleaning.

To minimize slipping on ice or snow, use rock salt or potassium chloride to melt ice or snow. Avoid using salt or de-icing agents that have a chemical base; they're highly corrosive and damage the surface of your stairs.

You may also consider adding non-slippery surfaces on the whole steps or at least on the leading edges, e.g., slip-resistant sealant, rubber, or metal.

Minimize tripping hazards.

To reduce the risk of tripping, keep stairs and steps free from trip hazards, e.g., broken or deteriorated concrete, loose mortar. Make sure that nothing is sticking out the surfaces of stairs, handrails, or bannisters (e.g., nails, splinters) that could cause a fall.

Exterior stairways also need to be visible in the dark; you should use angular lighting and color contrast to improve depth perception, as well as matte finishes on the treads to avoid glare. You can easily add solar lighting to enhance lighting on stairs and steps.

Test your handrails regularly.

The prime function of any handrail is for holding as support while going up or down stairs. Handrails must be "graspable," i.e., you should be able to grasp the rail quickly, easily, and firmly if you start losing your balance. You should be able to run your hand smoothly along the entire length without having to adjust your grip. There should also be appropriate horizontal and vertical clearances to prevent the risk of young children falling through and to not facilitate climbing. You should also remind people to grasp the handrail while ascending or descending stairs.

Repair and fill cracks quickly.

Water penetration can quickly turn even the smallest cracks into large cracks. Most cracks can be filled with a high-quality sealer. If there are larger cracks, clean the cracks and holes before filling and patching. After the compound dries, seal the entire stairway.

Seal concrete every two or three years.

Sealing protects concrete from environmental factors and minimizes stains. Use a sealant designed for concrete; apply sealant evenly according to the product's directions.

Pay attention to common red flags!

Steps and stairs may settle, shift, or deteriorate. You should inspect your exterior stairs and steps regularly and pay attention to the following common safety risks:

- Cracked or settled steps, gaps between steps and house.
- Loose steps, missing steps, damaged steps, deteriorated steps.
- Uneven or excessive riser height (distance from top to bottom of step).
- Inconsistent or inadequate tread runs (distance from front and rear edges of step).
- Loose rail, missing rail, damaged rail, deteriorated rail.
- Loose balusters, missing balusters, damaged balusters, deteriorated balusters.

Hose Faucets

Exterior faucets (or hose bibs or spigots) are outdoor taps that permit you to run water from the inside of your house to the outside. You can use exterior faucets to attach your garden hose for many different jobs outside. Exterior hose faucets require maintenance as winter approaches or if faucets are leaking.

Winterize your exterior faucets before the season's first freeze.

In colder climates, winter seeks to destroy your water pipes. The best way to minimize damage from cold weather on household plumbing is to protect pipes against freezing. Water expands when it freezes. Expanding water may rupture pipes, which can cause thousands of dollars of damage if water soaks walls, ceilings, and floors; frozen pipes may also start to leak or burst during thawing.



Therefore, it's critical to winterize your exterior faucets before each winter:

- Close interior shut-off valves
- Detach garden hoses
- Open and drain faucets
- Leave the faucets open

In the spring, simply reverse the process, i.e., close the faucets and open the interior shut-off valves.

What about freeze-proof hose faucets?

Your house may have "freeze-proof" spigots designed to shut off water inside the foundation wall, which is accomplished because the spigot is longer than the washer seats at the end of the hose bib. Frost-proof spigots come in different lengths, depending on the width of your foundation wall or point of connection inside. When the spigots are off, water drains out, minimizing the potential for freezing pipes. However, there is no guarantee that such faucets won't freeze in extreme cold, particularly if the interior where the piping connects inside is not heated. Therefore, it's best to detach hoses, close interior valves, and drain the faucets.

Add insulated covers to your hose faucets

Installing covers can also help to prevent outdoor faucets from rupturing because of freezing temperatures. If there's no indoor shut-off valve, it is very important to carefully insulate the spigot from the outdoors.

Faucet covers are either square or dome-shaped shells made of rigid thermal foam with flexible gaskets that fit over outdoor faucets, or they're flexible bags made of thick fabric stuffed with insulation. Faucet covers trap heat that radiates through the interior pipes to the outdoor spigot; the insulated cover prevents heat from escaping and minimizes the risk of water freezing, expanding, and rupturing the spigot. Frost-free spigots should be covered as well—although they are resistant to freezing, they are not completely frost-proof in the coldest weather. There are rubber gaskets and washers inside the frost-free spigots that benefit from extra protection from the cold.

Vendors market exterior faucet covers as "garden faucet insulation cover" or "insulated faucet socks." For best results, seal the covers tightly to maximize thermal protection.

Check faucets for leaks.

When you're walking your exterior to review exterior walls, foundation, and grading, you should also stay aware of potential faucet leaks. Check spigots for leaks and drips. If you find any problems, it is important to repair or replace the fixture before the first freeze. Dripping water indicates a spigot with a leaky washer or cartridge, which can block up and freeze in the spigot or in the source pipe.



Porch

Material: Wood

You have a wood porch.

People love porches for lots of reasons. An impressive front entry is a critical aspect of curb appeal; real estate agents often mention the importance of the front entry in photo listings and buyer visits. A porch also provides great protection for your door, hardware, trim, lighting, and interior; your guests will appreciate a porch on rainy days. Best of all, a porch is a perfect meeting place for neighbors, friends, and family – it's like an outdoor room, a special place to unwind and watch the rest of the world whirl by!

In addition to enjoying your porch, you have two objectives: maintain your porch and make sure it's safe. You need to properly maintain wood and mitigate any deterioration or damage; wood is especially susceptible to water penetration and wood-destroying insects, e.g., termites. You also need to take other measures to ensure safety, including surface maintenance and proper handrails, if required.



Minimize slipping hazards.

Keep stairs and step surfaces clean. Clean up spills, wet spots, mildew, or any debris (e.g., leaves, sticks) immediately. Scrub stains using a mild detergent mixed with water. Use a wire brush to remove stains. Test the brush and detergent in an obscure area to test for damage to the bricks before using it in a highly visible area. Wash away the detergent completely after cleaning. Clean your porch regularly, including surface, stairs, and steps. You may also consider adding non-slippery surfaces on steps or at least on the leading edges, e.g., slip-resistant sealant, rubber, or metal.

Minimize tripping hazards.

To reduce the risk of tripping, keep surface, stairs, and steps free from trip hazards, e.g., deteriorated surfaces, damaged steps. Make sure that nothing is sticking out the surfaces of stairs, handrails, or bannisters (e.g., nails, splinters) that could cause a fall.

Exterior stairways also need to be visible in the dark; you should use angular lighting and color contrast to improve depth perception, as well as matte finishes on the treads to avoid glare. You can easily add solar lighting to enhance lighting on stairs and steps.

Test your handrails and guardrails regularly.

If your porch requires handrails or guardrails, you should test the rails regularly. The prime function of any rail is for holding as support while going up or down stairs. Rails must be "graspable," i.e., you should be able to grasp the rail quickly, easily, and firmly if you start losing your balance. You should be able to run your hand smoothly along the entire length without having to adjust your grip. There should also be appropriate horizontal and vertical clearances to prevent the risk of young children falling through and to not facilitate climbing. You should also remind people to grasp the rail while ascending or descending stairs.

Beware insects and pests.

There are many insects that feed on, live in, or otherwise make use of wood – carpenter ants, carpenter bees, termites. Consider engaging a licensed exterminator to apply insect repellent to the exterior annually. You should also be aware of other pests, e.g., woodpeckers, nesting bats, and frequently examine the exterior for signs of attack to stop small problems before they become large problems.

Seal surfaces every two or three years.

Sealing protects surfaces from environmental factors and minimizes stains. Use a sealant designed for concrete; apply sealant evenly according to the product's directions. If there is other damage, consider engaging a mason to perform the repairs.

Pay attention to common red flags!

Your porch structure, surface, steps, or stairs may settle, shift, or deteriorate. You should inspect your porch regularly and pay attention to the following common safety risks:

- Cracked or settled slab and steps, gaps between porch and house, portions undermined.
- Loose floorboards, missing floorboards, damaged floorboards, deteriorated floorboards.
- Loose steps, missing steps, damaged steps, deteriorated steps.
- Leaning posts or columns, damaged or deteriorated posts or columns.
- Missing or damaged flashing where the porch attaches to the house.
- Damaged or deteriorated roof structure.
- Uneven or excessive riser height (distance from top to bottom of step).
- Inconsistent or inadequate tread runs (distance from front and rear edges of step).
- Loose rail, missing rail, damaged rail, deteriorated rail.
- Loose balusters, missing balusters, damaged balusters, deteriorated balusters.
- Ledger board not properly bolted to the house; support posts inadequately attached to house.
- Damaged or deteriorated post base or piers.
- Inadequate cross-bracing, diagonal braces aren't properly bolted to the structure.
- Damaged or deteriorated connector hardware, improper hardware.
- Split or spliced beams which aren't supported with a post and footer at the joint.
- Damaged or deteriorated floor joist, improper hanger hardware, missing fasteners.

The logo for 'ROOF' features a stylized house icon to the left of the word 'ROOF' in a bold, sans-serif font.

Roof

Material: Fiberglass/Asphalt 3-Tab Shingle

You have a fiberglass/asphalt shingle roof covering.

Your roof covering is among the largest and most expensive investments in your home. Because replacement may be costly, your primary objective is to focus on maintenance to maximize the life of your roof covering.

Fiberglass is a popular roofing shingle. Fiberglass shingles are made of a woven fiberglass base mat, covered with a waterproof asphalt coating, and topped with ceramic granules that shield the shingles from harmful UV rays. Because of the composition of the fiberglass mat, less asphalt is needed to give the shingles their durability and strength, making them a lighter and more environmentally friendly option than traditional organic-mat asphalt shingles. Fiberglass roofing is a tough and very resilient material that is non-porous, doesn't change shape, and won't dry out. Depending on installation, climate, and position of your home, asphalt shingle roof coverings should last 20 to 30 years – how well you maintain your roof covering also can materially the life of the roof covering.

Pay attention to your roof covering.

Inspect your roof covering regularly for abrasion, damaged shingles, and missing shingles, particularly after high winds, heavy rainstorms, or hailstorms.

Do not climb on your roof to examine the roof covering! Climbing on your roof may damage or abrade the covering and it's a significant safety risk. Invest in a pair of high-resolution binoculars, which can give you almost as good a view as if you were walking the roof. You can also get a close-up view of your roof covering from adjacent windows or an extended ladder at various points along the eaves. If you tinker with tech, consider investing in a drone and a high-resolution video camera attachment; a drone may be superior to walking a roof because a drone can typically access places that can't be walked because of location or pitch.

Repair damage quickly.

Granule loss and gradual deterioration are part of normal roof wear. However, if shingles are inordinately worn, damaged or missing, fix them quickly; otherwise, water penetration into your roof structure could cause bigger challenges. Single shingles are simple and inexpensive to replace; depending on the location and pitch of the roof, you may be able to replace the shingles if you have the skills. However, for the majority of roof covering challenges, you should engage a professional roofer.

Replace sealant as required.

Replace the roof sealant as needed. Inspect every area of the roof with sealant and identify signs of cracking or wear and tear. You may need to remove old sealant completely and apply new sealant. As mentioned earlier, it's not a good idea to walk the roof to find missing or damaged sealant. Engage a professional roofer.

Inspect for rust and corrosion.

If your roof has any metallic parts, check regularly for rust and corrosion. If you notice rust developing, use a wire brush to remove the rust, prime the area, and paint the metal.

Trim overhanging branches.



Branches hanging too closely to, or directly above your roof, need to be trimmed. Falling leaves or branches may collect on the roof, retain moisture, and start to rot your covering, making it weaker. Without quick action, debris may abrade the covering and permit water penetration, resulting in damage to the entire roof structure.

Clean your gutters.

It may seem strange to refer to gutters when discussing maintenance of roof coverings, but gutters that clog up can cause damage to your roof. Water accumulating in gutters can penetrate under your roofing structure. Keeping your gutters clean and in good repair helps them to serve their intended purpose while minimizing dangers to your roof.

Maintain your chimney.

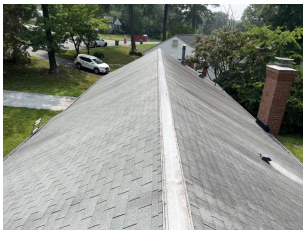
It may also seem strange to refer to chimney when discussing maintenance of roof coverings, but poorly maintained chimneys can have an adverse impact on roofing. If you notice cracked or missing mortar on/in your chimney, replace the mortar, which holds masonry in place. Damaged mortar may permit masonry to fall onto your roof covering.

Engage a roofer to inspect your roof every couple of years.

As often as you may inspect your roof covering, you may not notice something that a more experienced specialist would discover. Engage a roofer every couple of years to identify existing problems and potential problems. The roofer will look for biological growth such as blue algae and plant debris as well as damaged shingles, chimney problems, or gutter issues.

Understand common repairs.

If your roof inspection identifies problem spots that require repair, initiate repairs immediately. Minor roof repairs performed in a thorough and timely manner will minimize more expensive and serious repairs. Examples of common roof repairs include installation of valley flashing due to corrosion and replacing flashing around the roof vent, chimney, and other installations. Gutters and downspouts might require caulking, patching or the application of roofing cement to prevent sagging and remedy corrosion. Broken, missing or buckled asphalt shingles are also common repair issues.



Flashing

Flashing is protective metal designed to prevent water from penetrating your house's structure. Flashing is used to seam different sections of a roof together, e.g., roof to exterior wall, roof to chimney, etc. Flashing also is installed in places in which something from the interior, e.g., stove pipe, skylights, etc. Flashing metal is very thin and is available in different materials: aluminum, copper, lead, PVC, galvanized steel.

Without properly installed flashing, water may penetrate your exterior to the structure, roof sheathing and underlayment, chimney, and other parts of your house. Some issues require professional intervention, but if you're patient and willing to invest in a DIY project, you may be able to fix the issue yourself. Flashing is simple to repair if you know what you're doing, but when it's been installed improperly, or you don't know how to do the work, engage a roofing expert.



Inspect your flashing.

While you're inspecting your roof covering, pay particular attention to the areas which require flashing. Check your flashing to see if it's loose or has any holes or leaks – normal wear and tear, hailstorms, and high wind may cause flashing to deteriorate or displaced. If you check your flashing regularly, you'll notice issues that require repair, and you can often spot the problem before significant damage occurs.

If there's a leak around a chimney or at the corners of your roofing, it's often because of flashing issues. If you notice any leaks in your house, enter your attic to see if you can identify the exact location of water penetration. If you think there's an active leak, consider engaging Insight Inspections to visit and evaluate the area using infrared, which identifies temperature differentials, e.g., cold water on warm surfaces.

Repair loose or missing flashing.

It's common for flashing to become loose or even removed from your home over time. Anchor screws or nails may become loose and pull out, or metal may wear away from around the edge of the cavity or structure at which the flashing was initially installed. If flashing is loose or missing, it is unable to properly protect your home's structure.

If flashing is loose, use screws made of the same metal as the flashing and screw them into the framing underneath to lock the flashing into place. Cover each screw head using roofing cement, to keep water from getting into your home.

Even though flashing is designed to be weather-resistant, corrosion or wear may cause small holes to appear. You may not have to completely replace the flashing – you may be able to fill the hole. Wipe away sharp edges and corrosion using a stiff-bristled brush, cut a piece of flashing that's several inches larger than the hole, and use roof cement to secure the piece on top of the hole. Add another coating of roof cement around the outside edges of the patch to form a water-tight barrier.

Re-caulk chimney flashing.

Flashing is integrated into chimney mortar to form a waterproof barrier. Over time, the mortar may crack and crumble and need to be updated to continue providing protection. You can remove cracked mortar using a chisel and apply a new layer of mortar caulk. Be careful to cover the flashing entirely and fill in the chimney gap completely between the brick or stone.

Repair leaking seams.

If flashing was initially installed properly, you can repair a leaking seam using roofing cement in most instances. Push the seam down, secure in place with screws if required, and apply roofing cement around the edges of the flashing for a watertight seal.

A white outline of a water drop is positioned to the left of the text 'WATER CONTROL'.

WATER CONTROL

Grading

The purpose of grading your yard is to direct water and runoff to a different location. Although some grading is designed to reduce wet areas in your yard, which harbor breeding grounds for mosquitoes, the vast majority of grading is focused on ensuring that your lawn slopes away from the house so that water doesn't pool next to your foundation and penetrate into the structure. It takes a few years for soil and grading to settle after new home construction.

Grading is an important issue because if it is not done properly, runoff may be directed toward your foundation. If you have water leaking into your basement, it's likely from improper run-off, e.g., damaged or deteriorated downspouts, improper downspout extensions, poorly located downspouts, improper grading. Most water penetration issues into foundations are caused by improper drainage or water run-off.



Add downspout extensions.

Your downspouts run down the side or corner of a house and stop just above the ground; a downspout elbow may have been added so that water doesn't stream alongside your foundation. However, it's important to move water further away from your house. Adding downspout extensions is the easiest, fastest, and least expensive way to move water away from your house. Downspout extensions are flexible plastic tubes that attach to the end of a downspout and will direct water another 4' from your house.

Check your slope.

Grading should be sloped down and away from your foundation by about 6" for the first 10' (which translates to a slope of about 5%). To find the slope away from your foundation, collect the following supplies:

- 12' of string
- 2 wooden or metal stakes
- String level (designed to fit on a piece of string)
- Tape measure

Using the above supplies, take the following steps to check your slope:

- Tie one end of the string on the first stake, insert the stake next to your foundation, and slide the string to the bottom of the stake so that the string rests at ground level
- Tie the other end of the string the second stake, measure 10' away from the foundation, and insert the stake into the ground.
- Place the string level on the middle of the string between the stakes and adjust the string up or down on the second stake to make the string exactly level.
- Measure the distance from the ground to the string on the second stake – if the measurement is at least 6", your slope should sufficiently direct water away from your foundation.

Make sure to check your slope in numerous areas around your foundation!

Regrade your slope as required.

If your slope is less than 6" from foundation to 10' away from your foundation, you should regrade by adding fill or topsoil near the foundation and tamping it down. Make sure to check your regrading frequently for the few months after regrading, and particularly after heavy rains.

Plant grass or install sod in bare spots.

Grass slows water run-off and helps soil to absorb water. If there are bare spots around your foundation or in parts of your lawn,

plant grass or install sod.

Walk the exterior after heavy rains.

Walk the exterior after heavy rains to make sure the grade is properly draining water away from your house. Watch carefully for standing water at or near exterior walls; standing water can cause soil to shift and permit the walls to shift.

- Separation of soil or cracking soil – if soil separates from the foundation or cracks, there may be improper settling of soil against the wall and permit water penetration into the structure; fill in open spaces.
- Water pooling at or near your foundation – depressions in the ground around your foundation can lead to pooling and permit water penetration into the structure; fill in open spaces.

Caution with landscaping barriers.

Installing barriers (retaining walls, landscaping timbers, vertical plastic edging, stones) may damage your attempts to control water because barriers don't just hold flowers and mulch – barriers block drainage. If you add landscape timbers or edging, make sure downspouts extend beyond the barriers.

Aerate your lawn.

Aerating is a common practice that helps keep your lawn in its best condition. Aeration creates holes in the lawn to introduce air and nutrients and it breaks up compacted soil. Aeration also has another benefit – it promotes yard drainage. Rather than pooling on the lawn, water trickles down through thousands of holes.

Add a French drain.

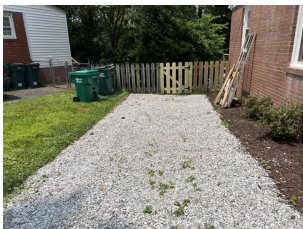
Surface water that moves across a lawn can be difficult to control, especially if it's originating from off of your property. Adding a French drain is a low-cost way of managing surface water; a French drain is a trench filled with permeable materials, e.g., gravel on a perforated PVC pipe. Water flows through the gravel and into the PVC pipe, which shifts the water away from your house or other areas that may require better drainage.

Add a yard drain.

For stubborn wet areas in your yard, consider adding a yard drain. Yard drains are built directly into the ground, at places where flooding has previously been identified. Acting much like shower or bathtub drains, yard drains are passive channels for any water that comes their way. Yard drains move the water through hidden pipes to a termination point such as a dry well.

Engage a landscape professional.

If your DIY project doesn't deliver the planned results or if you want the help of a professional, consider engaging a landscape professional. Landscape planners, architects, and designers will help you to help identify and plan how a yard will be used, work with you to control and manage water run-off, identify plantings most appropriate for installation, and provide recommendations for hardscaping options, including material considerations.



Gutters/Downspouts

Material: Aluminum

You have aluminum gutters.

Your gutters are responsible for water management. During storms, gutters channel water flow from your roof through the downspouts and direct the water to areas outside the home. Too much water falling too close to your home can erode the soil around it, compromise the home's foundation and permit water penetration into the basement or crawl space.

Your gutters protect the foundation of your home, prevent erosion, protect your landscaping, and prevent basement flooding. Gutters prevent staining to the exterior of your home, mitigate paint damage, and stop mold and mildew growth.



Gutter systems consist of two parts: i) gutters that run horizontally along the roof edge to collect runoff and ii) downspouts that carry the collected water to grade level. Gutters should slope down toward the downspout at the rate of 1/16-inch per foot or 1/4-inch per 5 to 10 feet. A smaller angle won't permit water to move properly; a larger angle will cause water to move at too great a speed, resulting in overflow over end caps and corners.

Aluminum is the most popular choice for gutters. It won't sag, it's light and easy to handle, and it won't rust, although it can corrode from long term exposure to moisture and salt. Aluminum gutters should last for 20 years or longer. Aluminum gutters may leak around the joints compared to some other types, e.g., steel. Most aluminum gutters come with an enamel coating that gradually wears away; to keep your gutters looking good, you'll need to paint them at some point.

Regardless of type of gutter, proper maintenance helps to protect your foundation; you can also extend the life of your roof.

Inspect gutters and downspouts regularly.

Check gutters for any signs of rust, cracks, or holes. Check for nails or bolts that have become loose. Check for leaking joints and check for any loose, missing or bent gutter hangers. Check the connections between gutters and downspouts. Check to make sure that downspouts remain properly attached to the house. You can mark problem areas with masking tape so you can go back to them quickly if you want to make repairs.

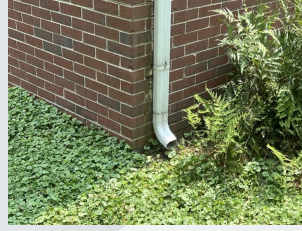
The easiest way to check gutters is from adjacent windows. You can also inspect gutters from a ladder placed safely at the eaves. You can even place a ladder at the eaves and insert a garden hose in the gutters and downspouts to test the system. If you don't have a ladder or ready access to water or don't relish the thought of climbing a ladder with a water hose, just wait for a heavy rainstorm. Put on your raincoat and galoshes and walk the exterior to watch for any overflow issues.

Clean gutters as required.

Gutters and downspouts can get clogged with leaves and debris that hinder the proper operation of the system, so keeping them clean and flowing freely is essential. Gutter clogging is especially likely at certain times of the year, such as in the spring when trees are casting seeds, and in the autumn when leaves are falling.

If gutters need to be cleared, observe common-sense safety precautions, and enlist a ladder spotter when using a ladder to reach the gutter system. Always maintain three-point contact and don't over-reach; move the ladder instead. Wear footwear with gripping treads to prevent slipping; wear gloves to protect hands and arms from sharp debris, as well as from animals and insects that may be hiding in the gutters.

Place a garden hose in the gutters and downspouts to flush them out, making sure that the water is directed away from the home via the downspouts.



A white icon of a fuel pump nozzle inside a circle, set against a dark blue background.

FUEL SERVICES

Fuel Meter

Your fuel meter measures the amount of gas that you use.

The utility company installs your fuel meter between the incoming gas lines and the point of distribution at the house. The fuel meter typically is the property of the utility, i.e., the utility is required to properly maintain the meter.

You can contact your local utility company for information about reading your meter. If you're content with monthly information, your utility bills probably have all the information you need. Verify that your bills are based on actual (not estimated) meter readings. Pay attention to reading dates because time periods may vary between readings.

Fuel is commonly measured by cubic feet. You're billed by thousands of cubic feet (MCF), hundreds of cubic feet (CCF) or therms, which are approximately the same as 100 cubic feet. A meter is driven by the force of the moving gas in the pipe, i.e., the meter spins faster as gas flow increases.



Pay attention to your meter.

Check to make sure your meter is functioning properly, e.g., make sure the dials rotate or digital counter continues to increment.

Keep your meter clear of obstructions.

Inspect for rust corrosion, sounds, sulfite smells.

Overgrown shrubs, brush, ice and snow can damage the supply lines and meter, as well as making it difficult for technicians to replace, repair, or read natural gas meters.

Although most fuel meters are the property of the associated utility, you should monitor the area and contact the utility for maintenance and repair. It is common for the meter and supply lines to deteriorate from exposure to the elements; if you notice rust or corrosion accumulating along the meter and upstream line(s), contact the utility for maintenance and/or repair. Additionally, if any protective coating becomes damaged or deteriorated, you should evaluate and repair the area, if required. Frequently the areas downstream of the meter are under the homeowner's purview; maintenance should be provided by a licensed professional to avoid inadvertently damaging the lines.

Natural gas usually does not have a strong nor immediately recognizable odor. However, the utility typically includes additives which produce an unpleasant odor to warn of a potential leak. If you notice a sulfur or "rotten egg" smell around any gas supply (it doesn't have to be yours!), immediately contact the utility.

A simple line-art icon of a house with a chimney.

STRUCTURE

Foundation

Material: Concrete Blocks

You have a concrete block foundation.

A house's foundation is the load-bearing portion of the structure, built below ground, whether a basement, crawl space, or slab on grade. At a minimum, any foundation must do three things well:

- Support the structure that rests on the foundation
- Keep out groundwater
- Act as a barrier to water and soil vapor

Prior to the 1970s, nearly every house was built with a masonry foundation. After poured concrete, concrete block foundations remain a popular foundation construction option; approximately ¼ of new construction uses concrete block foundations. Builders prefer block walls because wooden structures aren't required for construction and there are many construction workers with masonry experience who can install a concrete block foundation.

Blocks rest on concrete footings that have been poured deep and wide enough to accommodate the load of the blocks and the building. Concrete block foundations are typically built using concrete blocks that are 8" x 16". Blocks are light, strong, well-insulated filled blocks insulate the house well. When steel reinforcement is used, steel adds strength to the structure. Because block walls can handle substantial weight on top of a foundation, it is preferred by engineers and architects.

There are a few disadvantages of concrete block foundations. If builders take short-cuts and don't fill every block with mortar, the integrity of the foundation may be compromised. Over time, mortar that is used to adhere blocks together may crumble and disintegrate, permitting leaks into the interior; blocks must be regularly sealed to minimize leaks.

Examine your foundation regularly.

Your foundation is your home's backbone upon which the structure is placed. Although a foundation review certainly involves examining the foundation walls, many foundation issues manifest in ways that occur elsewhere in the house, e.g., floors, doors, and windows.

- Check your interior foundation walls – Look for cracks on the interior of your basement or crawl space walls. Basement and foundation walls built of concrete block are more likely to have horizontal cracks and cracks that form stair-step like patterns; these patterns would show along mortar lines and are a common sign of settlement.
- Walk the exterior perimeter of your home – Look for cracks in the visible parts of the foundation exterior. Check foundation walls by sighting down from one end to the other; foundation walls and exterior walls should be flush and level, i.e., pay attention to areas that bulge or lean. Watch carefully for standing water at or near the exterior walls; standing water can cause soil to shift and permit the walls to shift. Walk the exterior after heavy rains to make sure the grade (slope of soil) is properly draining water away from the house. Look for any shifting, ground sinking, or other movements, especially around chimneys and patios; although most chimneys are built on a separate foundation that is not connected to the house, chimneys are at a greater risk for settlement and separation from the home.
- Walk the interior perimeter of your home – Check the interior walls of your home for cracks in drywall or plaster extending from corners of doors or windows, which may indicate issues with the foundation; cracks would be more likely in the upper



levels of your house. Look for any bulging or leaning walls and floors; shifted walls and uneven floors indicate a shifting foundation. Floors also may slope if the foundation shifts; use a ball or round object to see if rolls when placed on the floor.

- Pay attention to windows and doors – Windows and doors should open and close without difficulty. Before walls may show signs of foundation issues, windows and doors likely will be difficult to open or close; if windows or doors are jammed shut or can't be easily opened, the foundation may have shifted.
- Check your pipes – Leaking from pipes is one of the leading causes of foundation problems. If there has been a leaking pipe for an extended period, consider engaging a structural engineer to assess the potential effects on your foundation.

Evaluate your water control techniques.

If you have water leaking into your basement, it's likely from improper run-off, e.g., damaged or deteriorated downspouts, improper downspout extensions, poorly located downspouts, improper grading. Most water penetration issues into foundations are caused by improper drainage or water run-off. See grading for more details.

Repair cracks.

Although masonry can deform elastically over long periods of time to accommodate small amounts of movement, larger movements normally cause cracking, referred to as masonry cracking. Cracks may appear along the mortar joints or through the masonry units.

Most masonry wall cracks are caused by thermal or moisture expansion. Cracking can also result from a variety of other issues, including differential settlement, drying from shrinkage (particularly in concrete block), improper support over openings, the effects of freeze-thaw cycles, corrosion of iron and steel wall reinforcements, differential movement between building materials, or expansion of soils.

Foundation cracks are active or inactive. Active cracks expand in length, width, and depth over time; Inactive cracks are static and don't change. Although most cracks may occur during initial settlement over the first few years of construction, ongoing thermal or moisture expansion may continue to cause cracks in the foundation.

You can seal cracks which are 1/8" or smaller, including hairline cracks, with mortar or concrete paint or a flexible sealant. If a credit card can fit into a crack, it's larger than 1/8". You should seal the crack to avoid moisture, soil smells, or radon gas. Fill the crack with caulk that is compatible with concrete. After you fill the crack, monitor the crack, and engage a structural engineer if the crack continues to expand.

Add waterproofing.

If enhanced water control techniques and sealing are ineffective against water penetration into the foundation, consider adding waterproofing to the foundation walls. Waterproofing may be straightforward, i.e., sealing or coating the interior walls with a masonry waterproof product. Or waterproofing may be complicated, i.e., engaging a contractor to add an interior drainage system or remove soil from the exterior wall to add drains or sealant.

Foundation

Type: Crawl Space

You have a crawl space foundation.

Every house is built on a foundation, but not every house is built on the same type of foundation. Foundation type is based on several factors, such as house design, geographic location, climate, and soil and moisture conditions. The three major foundation types are crawlspace, basement, or slab-on-grade.

Foundations that create a crawlspace consist of short foundation walls that stand on footings or small structures that, essentially, act as miniature basements. Most crawl space foundation walls are short, creating a space that you have to crawl through; other crawl space foundations may reach 4' high, providing enough room for storage, HVAC systems, or other equipment.



Typically, crawlspaces are unheated spaces and may be ventilated with small vents that penetrate the foundation walls to promote a small amount of airflow through the crawlspace. Crawlspace foundations are less expensive than full basements because they require less excavation and less foundation wall material and labor to build. Crawl spaces also used if soil is tough to dig excavate.

A crawl space is arguably one of the most durable foundations in areas with high groundwater levels. Your crawl space provides effective protection against water and loose soil while providing better airflow underneath your home during hot months.

Good ventilation during the summer months is a different issue during cold months, making it slightly more difficult to heat your home. If a crawl space isn't properly insulated and sealed, it's possible for stagnant water and moisture to become trapped in a crawl space and cause mold-related health issues.

Keep out moisture.

Moisture control is essential for a safe and clean crawl space. The ground beneath and around your home contains moisture which generally evaporate back into the atmosphere. However, moisture can collect into visible water droplets. If water accumulates near wood, it causes mold and mildew to grow and may affect the integrity of the structure. Your primary mission with respect to your crawl space is to keep out moisture! See foundation, gutters, and grading for information.

Keep out pests.

Check to make sure potential entry points for rodents are blocked. Watch out for small cracks and seams, which may be large enough for mice and roaches. Check your crawl space regularly; termites are attracted to wood and water.

Inspect and clean your crawl space.

Inspect your crawl space regularly. Regular cleaning also helps to keep your crawl space dry. If the crawl space has already been attacked by moisture-caused mold, consider engaging a professional cleaning service to help to fix the problem. If you have a pool of water in the crawl space, you should consider installing a perimeter drain. If you have exposed dirt floors, consider sealing the floors with a moisture retardant like polyethylene.

Ventilate your crawl space.

Make sure your crawl space has enough ventilation. Vents and vapor barriers are excellent solutions for allowing crawl spaces to vent while keeping out pests. See crawl space ventilation for more info.

Insulate your crawl space.

Make sure your crawl space is insulated properly. Proper insulation regulates the temperature in the crawl space and helps to

insulate the rest of the home. During summer and winter, uninsulated crawl spaces make HVAC systems work harder to fight warm or cold air from escaping from beneath the floor. See crawl space insulation for more info.

Engage a crawl space specialist.

If you identify perplexing issues during your regular review of your crawl space, consider engaging a crawl space specialist.

A white icon representing insulation, consisting of three stacked, slightly offset rectangular blocks.

INSULATION/VENTILATION

Attic Insulation

Material: Loose Cellulose

You have loose cellulose insulation in your attic.

Cellulose insulation is crafted from recycled paper. Cellulose insulation is thick, dense, and clumpy, with a consistency like down feathers. The chief value of blown cellulose is that the material can fit in to tight areas and can conform around obstructions, e.g., wires, ducts. It's a green option and also is fire retardant.



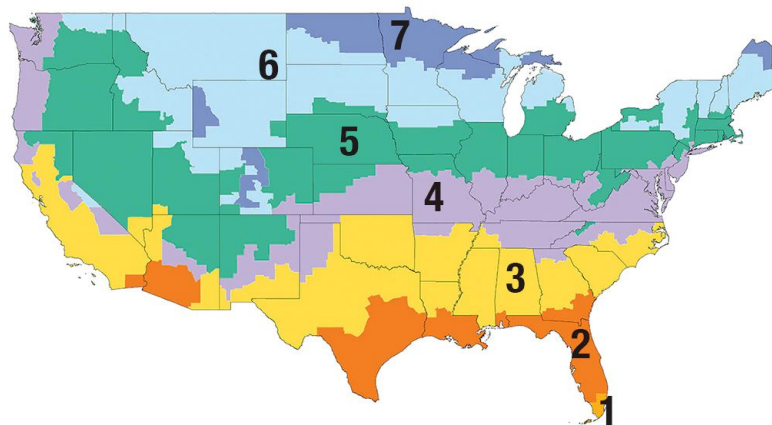
The purpose of insulation is to provide resistance to heat flow, which comes in three different flavors:

- Conduction – the way heat moves through materials (like a spoon in a hot cup of cocoa conducts heat through its handle to your hand)
- Convection – the way heat circulates through liquids and gases; it's why lighter, warmer air rises, and cooler, denser air sinks inside your home
- Radiant heat – travels in a straight line and heats anything solid in its path that absorbs its energy

Most common insulation materials work by slowing conductive heat flow and convective heat flow. Properly insulating your home will decrease this heat flow by providing an effective resistance to the flow of heat.

Insulation quality is measured in R-values per inch of thickness. An R-value indicates how well a type of insulation can keep heat from leaving or entering your home. Insulation R-values vary based on type, thickness, and density of insulation; a higher R-value translates to better climate control and better energy efficiency for your home. Your home doesn't necessarily need the highest R-value insulation; your R-value depends on your local climate.

REGIONAL R-VALUES



Zone	Attics	WALLS		Floors	Crawlspaces
		2x4	2x6		
1	R30 to R49	R13 to R15	R19 to R21	R13	R13
2	R30 to R60	R13 to R15	R19 to R21	R13	R13 to R19
3	R30 to R60	R13 to R15	R19 to R21	R25	R19 to R25
4	R38 to R60	R13 to R15	R19 to R21	R25 to R30	R25 to R30
5	R49 to R60	R13 to R15	R19 to R21	R25 to R30	R25 to R30
6	R49 to R60	R13 to R15	R19 to R21	R25 to R30	R25 to R30
7	R49 to R60	R13 to R15	R19 to R21	R25 to R30	R25 to R30

Calculate your attic insulation's R-value.

Your blown cellulose insulation has an R-value of about 3.4. To calculate total R-value, multiply your insulation's R-value by the number of inches installed. For example, if your insulation is 10" thick, your total R-value is about R34. If attic insulation's total R-value isn't sufficient vs. total R-value recommended for your climate zone, add some insulation.

Check your insulation for water stains and infestations.

You should check your insulation regularly for water stains, particularly after heavy rains. You should also check insulation for rodent droppings or other types of pest infestations.

Replace insulation as required.

Most insulation materials can be effective for decades. Abrasions, water penetration, and pests can degrade insulation materials, rendering insulation less effective. If you don't replace your home's insulation, you may find that your home requires more energy to heat or cool.

Consider a home energy audit.

A home energy audit is an inspection survey in which the energy efficiency of your house is evaluated by a person using professional equipment (e.g., blower doors, infrared cameras). The objectives of an energy audit are to evaluate energy efficiency and to propose the best ways to improve energy efficiency in heating and cooling your house. An energy audit may help you to lower energy bills, enhance comfort, and increase the lifespan of your HVAC equipment. Some energy companies subsidize energy audits or provide credits for homeowners who have completed energy audits; check with your local energy company for more information.

Attic Ventilation

Type: Ridge Vent, Gable Vent

It's important to ventilate your attic because hot air rises and heads towards your attic space. Hot air contains moisture and if permitted to remain in your attic space, moisture from hot air can lead to mildew and eventually mold, which can degrade your attic structure and roof sheathing and have an adverse impact on your health. Roof ventilation systems help to minimize stagnant hot air in your attic space, extend the life of your roof, and enhance your energy efficiency.



Attic vents remove stagnant air from your attic space (exhaust) or bring fresh air into your home (intake). Because hot air rises, exhaust vents are generally placed near the top of your roof line. Intake vents are generally placed lower on your roof line because cooler air enters under hot air and helps to push the hot air out of the attic space. When attic ventilation is properly designed and maintained, the exhaust-intake cycle should help to control temperature and moisture in your attic.

If your attic ventilation system is not working well, one or more of the following issues may require your attention:

- Heightened moisture levels in your attic space
- Poor air quality in lower floors because of stagnant air in your attic (summer)
- HVAC systems forced to work harder to cool your upper floors
- Ice dams (winter)
- Roof sheathing deterioration

There are different types of attic vents, most of which are described below.

Ridge Vents

Ridge vents are the most common type of exhaust vent. Because ridge vents are at your roof's highest point, the vents are in prime position to permit the hottest air to escape your attic space. Ridge vents are installed across the peak of a roof and span your entire roof line, which means they generally have enough surface area for exhausting large amounts of hot air. When used in combination with intake vents near the bottom of your roof line, e.g., soffit vents, ridge vents deliver excellent vertical ventilation, which takes advantage of gravity and the natural flow of cool and hot air. Cold air comes up through the bottom and exits through the top. Vertical venting is superior to other types of ventilation, e.g., horizontal or cross-venting.

Ridge vents are installed at the top of your roof line and covered with a ridge cap shingle which is bent over the vent and nailed on. This special type of shingle is more robust and pliable than a normal asphalt shingle and is designed to match the roof.

Off-Ridge Vents

Off ridge vents are exhaust vents which are typically installed when a roof's ridge line is small, which can occur with complex roofs and houses that don't have a long, continuous ridge line. Off ridge vents are installed about 1' below the ridge line and are usually 4' long and comprised of galvanized steel. Adding one or more off-ridge vents can help to provide ventilation to certain areas.

Off ridge vents are not as effective as full ridge vents because they're smaller and aren't installed at the roof's peak. Because they're small, off-ridge vents have difficulty exhausting a large amount of hot air; their location restricts the ability to vent the hottest air, which rises to the top of the roof.

Box Vents

Box vents, also referred to as louver vents, are exhaust vents which are similar to off-ridge vents but are more common. Like off ridge vents, box vents are installed below the roof's peak. Most box vents measure 18" x 18", but there are many sizes available to

match complicated roof lines with lots of different sections.

Their small size is mostly a drawback, but does offer some versatility when compared to a ridge vent. Because they don't need to run across the entire peak of the roof, box vents can be installed strategically in smaller areas that need air vented but cannot utilize a ridge vent.

Powered Vents

Powered vents are electric-propelled fans that help to exhaust air out of your attic space. Powered vents work like a box fan placed in a window on a hot summer day. Powered vents are useful for complicated roof structures but are only effective if the vents have enough power to properly exhaust air from the attic space; some powered vents may circulate air vs. expelling air. Powered vents have to be hard-wired to your electrical system and consume energy.

Solar Powered Attic Vents

Solar powered attic vents are similar to powered vents except that solar-powered attic vents are powered by the sun and require no hard-wired electricity.

Roof Turbines

Roof turbine vents consist of aluminum blades inside an aluminum or covering; the blades rotate when pushed by wind from outside the house to pull and exhaust air from inside the attic. Roof turbines need at least 5 MPH of wind to activate and spin the interior blades, i.e., they're not effective on calm days. Even on windy days, roof turbines may not be very effective, particularly because they're often smaller than a box vent or off-ridge vent.

Cupola Vents

Cupola vents are one of the least common types of roof vents because of their cost and complexity; cupola vents were originally developed to allow air into a barn's loft to keep stored hay dry. Cupola vents operate as an exhaust and intake vent; one of the main reasons to use a cupola vent is to allow extra light into an area under the vent.

Soffit Vents

Soffit ventilation is the most popular form of roof intake venting; most new construction includes soffit vents. Soffits are intake vents that are installed directly on your eaves (roof overhang), directly under your roof line. Soffit vents have small perforations that permit cool air to flow into your attic space, where it helps push hot air out of your home through the exhaust vent. Continuous soffit vents are longer and often wrap around the entire eaves of a home; individual soffit vents made of aluminum, spaced approximately 6' apart.

Gable Vents

Gable vents utilize horizontal or cross-ventilation to help keep air circulating through the attic space. The basic premise is that air flows in on one side of the attic, then out through the other. A gable vent is used with a gable style roof because a vent can be placed on each side of the home. Gable vents are not as effective on complex roof structures because a cross breeze can be impeded by rafter beams, peaks, valleys, dormers, and other parts of the roof.

Fascia Vents

Fascia vents, or over-fascia vents, are intake vents that are designed primarily for roofs that don't have sufficiently sized eaves to fit soffit vents. A fascia vent is placed at the top of the fascia board and gutter directly underneath the starter row of shingles. The basic premise behind fascia vents is to allow air intake where the wind hits the roof, opposed to a soffit vent which relies on air rising.

Drip Edge Vents

With drip edge and fascia vents, the air intake is designed to hit the roof head-on, then pull cool air up the interior roof wall towards any exhaust vent at the roof's peak. Drip edge vents differ from fascia vents because of where they're installed. The drip edge is a roofing material that goes directly underneath the first row of shingles and is designed to help drain water into the gutters. It is generally made of a malleable metal. A drip edge vent incorporates intake into the roofing material, with small holes drilled into the drip edge or attached to the drip edge as an add-on.

Make sure your attic is well-insulated.

Your insulation is the most important factor in how well your attic retains heat in the winter. The best attic ventilation system will be rendered ineffective if your attic insulation isn't properly installed and maintained. See the insulation section to learn more about your attic insulation.

Don't close vents in the winter.

The loss of heat in your attic is only marginally affected by your vents, i.e., insulation is the most critical element of attic energy efficiency. Whether you keep your vents open or closed during the winter will have a negligible effect on your power bill; however, closing your vents may create condensation. Attic air vents should be kept open year-round.



Crawl Space Ventilation

Type: Vented

You have a vented crawl space.

In a home where the entire structure or part of the structure is elevated slightly above the ground, yet not over a basement, the gap between the bottom of the structure and the ground is referred to as a crawl space. A crawl space foundation is common in warm, moist climates in which raising a structure slightly off the ground helps to avoid moisture. Crawl spaces may also be present in conjunction with basement foundations where a portion of the house, e.g., porch, is separate from the main structure and has an independent foundation. Approximately 75 million homes in the US are built with crawlspaces.

There are two types of crawl spaces: vented and sealed. Just as attic ventilation at the top of your house is important to exhaust moisture from your attic space to prevent conditions that are conducive to mold growth, crawl space ventilation is crucial at the foundation of your house. Your comfort and your home's long-term maintenance depend on how well your crawl space is ventilated. Light, heat, and airflow are the best weapons against crawl space moisture. Because it is difficult to provide light and heat to a crawl space, promoting good airflow is helpful to mitigate moisture.

To mitigate damage from moisture that could rot beams, joists, and flooring, building codes require crawl spaces to be properly vented so that good airflow can help keep crawl spaces dry. Building codes typically require 1 square foot of screened vent space penetrating the perimeter foundation for every 150 square feet of space in the crawl space. For example, if a foundation size is 30' x 30' (900 square feet), you would need any combination of vents that have combined square footage of 6 square feet, e.g., six 1' x 1' vents or three 1' x 2' vents. However, if you cover the bare ground in your crawl space with an approved vapor barrier material, you would only need 1 square foot of vent for every 1,500 square feet of space. Code typically also requires one ventilated opening near each corner of the building to ensure a good crossflow of air.

There are three types of vents: powered, automatic, and manual. Powered vents have a small fan in the housing of the vent which runs continuously at a low speed when humidity level exceeds the setting on the humidistat. The fan creates negative pressure in the foundation to pull air through the foundation. Powered vents are installed on one side of the foundation, with open, non-powered vents on the other side. Automatic vents open and close vents as the weather changes; when the temperature reaches 70°F, the vent opens to provide fresh intake air and the vent closed when the temperature drops to 40°F.

Check your water control systems.

Because crawl spaces are underground, they're susceptible to water run-off, i.e., how well you control water run-off is an important factor in how well you maintain your crawl space. Most run-off can be minimized by ensuring that your water control systems are operating properly, including your gutters, downspouts, downspout extensions, and grading. Check other water prevention techniques to make sure they're all working together to direct water away from your house.

Wear proper clothing and a mask.

Before you enter your crawl space, cover exposed skin with long sleeved pants or clothing – rodents, spiders and other insects are attracted to crawl spaces, particularly ones in which homeowners use the space for storage, e.g., cardboard boxes. Also wear gloves, goggles, and a hat. Shake out your clothing and shoes after leaving a crawlspace and be vigilant when grabbing items or reaching into dark places.

Consider wearing a filtered mask when you're in your crawl space, particularly if your crawl space is insulated; microscopic fiberglass particles that are disturbed upon your entry may be present in the air.

Check your crawl space semi-annually.

Opening the access door and shining a flashlight into the space doesn't constitute an inspection – you need to check every section of your crawl space at least semi-annually.

- Search for evidence of moisture – Check your exterior walls and exposed wood for discolorations. Feel the walls and to check if the walls are damp

- Check for pooling or standing water – Drainage issues cause pooled or standing water; you must discover the source of the water and resolve all drainage issues
- Check insulation under subflooring – Secure or replace insulation hanging down or lying on the ground
- Search for signs of pests and rodent activity – Look for rodent droppings and evidence of wood-destroying insects
- Check exposed pipes, ductwork, and wiring – Check for water leaks and properly insulated pipes; verify each section and make sure that all ducts are secure. Check for any cracked insulation and exposed wiring
- Look for openings and gaps – Turn off your flashlight and look around the exterior of the walls; light from anywhere but your vents means that there is a gap that has to be sealed.

To close vents or not to close vents.

It's pretty amazing that opening or closing vents depending on the weather is a controversial issue. Some experts claim that closing vents will propagate moisture because of reduced air flow; other experts claim that keeping vents open in winter, when air supposedly is more dry, may permit unexposed pipes in the crawl space to freeze. The answer really depends on your location and weather patterns. If this is your first home in a crawl space, you should probably talk to a handful of local contractors or foundation experts to understand more about whether to close your vents in cold weather.

Be careful with your vapor barrier.

Your vapor is a plastic liner that covers the bare ground in your crawl space; as its name implies, the purpose of a vapor barrier is to block vapors and moisture in the soil from getting into your crawl space. Be very careful when you're in your crawl space – do not abrade or penetration the vapor barrier.

Don't store gas-powered appliances or equipment in your crawl space.

If you use your crawl space for storage, don't be tempted to place gas powered pressure washers or lawnmowers or worse, gas cans, in a crawlspace – your floor structure that rest on your foundation is a tinderbox. Some homes also have gas furnaces that are not sealed combustion units with an open flame; it would be a safety hazard if gas vapors or fumes are ignited by an open air flame in the furnace.

Consider adding a dehumidifier.

Even with properly installed and operating vents, crawl spaces may continue to harbor moisture. Consider adding a dehumidifier to help to minimize moisture and prevent mold from growing in the space. Most dehumidifiers have thermostats that can automatically turn on at established times.

Consider sealing your crawl space.

Most research indicates that closed, unvented crawl spaces stay considerably drier than vented ones, regardless of climate. Vented spaces which may continue to display signs of water penetration and moisture accumulation may necessitate sealing the crawl space. Building code makes provisions for sealed crawl spaces for situations in which builders and homeowner prefer to omit vents in crawl spaces, usually to prevent thermal heat loss or to prevent insects and other vermin from gaining access to the crawl space. Converting a vented crawl space to a sealed and conditioned space is a significant and costly project; consider engaging a foundation expert to discuss your options.

Engage a professional.

Your DIY semi-annual inspection is an important part of maintaining your crawl space. However, unless you're personally trained to conduct crawl space inspections, you should consider engaging a crawl space inspector every couple of years to thoroughly review your crawl space.

A white icon of an electrical plug, consisting of a vertical line with two horizontal prongs at the top and a curved ground pin at the bottom.

ELECTRICAL

Electrical Service

Type: Overhead

Material: Aluminum

Your incoming electrical service is delivered via overhead aluminum service wires.

Your home's electricity starts with power service provided by your electrical utility. The utility company's service cables extend to your house through aluminum overhead service wires via a service drop, the bundle of electrical cables that run from the power pole to the connection at your house. Overhead incoming electrical service was the standard for many years.



When the service drop reaches your house, it connects to a service mast (or service head or masthead), which consists of a pipe that runs up through your roof or along an exterior wall, topped with a weather cap. The open front faces downward to keep out rain and snow; the bottom end of the service mast connects to your home's service panel or breaker box.

An additional set of service cables starts at your service panel (and electric meter) and runs up through and out of the service head. These cables connect to the service drop cables near the outside of the mast. This connection is called the service point, which represents the dividing line between the utility company's property and your property.

Danger: Never work on the service drop.

You may like to do your own electrical work, e.g., household projects, replacing outlets and lights, running electrical cables, or maybe even installing new circuits. However, you are not permitted to work on any part of the power company's service drop – the service drop belongs to the power company and power in these cables is live unless the power company shuts off the power.

Danger: Never work on service cables.

You also should not attempt any work on cables between the service drop and your electrical service panel. Power in these cables also is live unless the power company shuts off the power.

Danger: Never approach a fallen service drop.

Downed trees, large tree limbs, or heavy ice buildup can negatively impact a service drop. If your service drop falls, all power in your home will shut off. Do not approach a fallen service drop – fallen service drops are extremely dangerous because they carry enough electricity to power an entire house.

Know when to call the power company or an electrician.

If you think there is a problem with the service drop supplying your home, call your power company.

If you think you there is a problem with the service mast or cables between the service point and your service panel, call a licensed electrician.



Electrical Panel

Type: Circuit Breaker

You have a circuit breaker electrical panel.

Your electrical system begins with the power company's incoming service wires that enter your home and connect to your electrical panel. From the main service panel, current is divided into individual branch circuits, each of which is controlled by a separate circuit breaker; branch circuits start at your main service panel and distribute electricity throughout the house.

Circuit breakers protect electrical circuits by preventing overloads that can cause fires – circuit breakers interrupt the flow of electricity with switching mechanisms that are tripped by an unsafe power surge. Circuit breakers use permit electrical current to pass from a bottom to an upper terminal across a strip. If the current reaches an unsafe level, the magnetic force of the solenoid or strip becomes strong enough to trigger a metal lever in the switch mechanism, which breaks the current; other types have metal strips which can bend, triggering the switch and breaking the connection. To restore power, flip the switch back on, which reconnects the circuit.

Circuit breakers have other applications, such as ground fault circuit interrupters or GFCI, which prevents electric shock. A GFCI circuit breaks the circuit in an outlet if the current gets unbalanced. GFCIs are useful in kitchens or bathrooms, where electrocution is a risk from the use of electrical appliances near water. To restore power, touch the reset button.

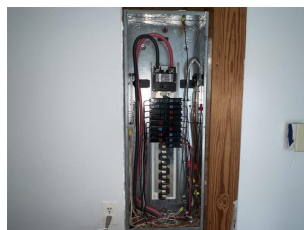
Test your main breaker shut-off.

Don't wait for the stress of an emergency to figure out how to turn off power to your house. When you occupy your home, test your main breaker to ensure that all power can be turned off with one or just a few switch flips. Make sure to coordinate your test with other occupants.

Test your branch circuits to make sure your panel labels are properly marked.

When you occupy your home, don't assume your electrical panels are labeled accurately. When you have a few hours and can enlist the help of family or friends, turn off all breakers and test the various outlets and zones for power.

You can turn on lights and test plugs with a powered device, e.g., nightlight. Or you can purchase an inexpensive plug-in outlet/receptacle tester which displays LED lights and provides instant feedback for common wiring problems, e.g., open ground, open neutral, open hot, etc. An even simpler type of tester is a non-contact voltage tester, which doesn't even need to be inserted into an outlet or to touch bare wire connections; merely bringing the sensor close to a power-carrying wire or device will cause the tool to light up or make an audible noise to indicate the presence of power.



Branch Circuits

Material: Copper

Your house has copper electrical branch circuits.

Your electrical system begins with the power company's incoming service wires that enter your home and connect to your electrical panel. From the main service panel, current is divided into individual branch circuits, each of which is controlled by a separate circuit breaker; branch circuits start at your main service panel and feed electricity throughout the house.

Your main circuit breaker, typically at the top of your main panel, controls power to your entire house. Under your main circuit breaker, there are two columns of circuit breakers which represent the start of individual branch circuits that operate electricity to different areas of your home. Most branch circuits are 120-volt circuits that supply power to standard outlets and fixtures in various rooms. There are also dedicated appliance circuits which can be 120- or 240-volt circuits and serve appliances such as electric ranges, dishwashers, refrigerators, garbage disposers, air-conditioners, and clothes dryers; generally, any appliance that has a motor requires a dedicated circuit.

Test your main breaker shut-off.

Don't wait for the stress of an emergency to figure out how to turn off power to your house. When you occupy your home, test your main breaker to ensure that all power can be turned off with one or just a few switch flips. Make sure to coordinate your test with other occupants.

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If you're especially anal retentive, you can use a marker to write the breaker number on the back of all face plates while you're testing branch circuits.

Branch Circuits

Type: Non-metallic Sheathed Cable (Romex)

You have one or more types of electrical branch circuits in your home (See Quick Reference Section)

Your electrical system begins with the power company's incoming service wires that enter your home and connect to your electrical panel. From the main service panel, current is divided into individual branch circuits, each of which is controlled by a separate circuit breaker; branch circuits start at your main service panel and distribute electricity throughout the house.

You can usually get a good look at your cables and wires at your service panel. Most homes built after 1945 have been wired with nonmetallic, which has two or three insulated wires plus a bare ground wire encased in sheathing. An older home may have armored BX cable, which has flexible metal armor or sheathing but no ground wire; the sheathing is the grounding path.

Certain types of wires are typical of certain time periods; time periods are approximate, allowing for regional differences and gradual phase out/phase in.

WIRE TYPE BY TIME PERIOD	
Wire Type	Date of Use
Knob-and-tube	1920 to 1950
Cloth-sheathed two- or three-wire cables with no ground wire	1945 to early
Cloth-sheathed cable with an integral wire	Early 1960s to 1970s
Cloth-sheathed aluminum cable with integral ground	1964 to 1978
Plastic-sheathed aluminum cable with integral ground	1974 to 1978
Plastic-sheathed copper cable with integral ground	1974 to Present

The most common distribution wiring is non-metallic sheathed cable, also referred to as NM or Romex. Non-metallic sheathed cable has a paper, cloth, or plastic (PVC) sheathing (jacket or covering).

In some areas, household branch circuit wiring is run in rigid conduit or electrical metallic tubing (EMT). The metal covering may act as the ground wire. EMT isn't conduit, having thinner walls than conduit. Conduit and EMT are good quality, but more expensive to install than NM cable.

Armored cable (AC) has a flexible metal sheathing. It is often referred to as BX, which is a popular brand name. Armored cable is suitable for dry locations only. The metal covering may act as the ground wire (equipment grounding conductor). AC was often used with furnaces, boilers and water heaters.

Insulation refers to the material wrapped around the individual wires. Insulation is designed to separate the wires within the cable. Older wires used rubber insulation, e.g. knob and tube; modern wire uses plastic insulation.

Sheathing forms around the cable, wrapping around insulated black, white, or red wires (and an uninsulated ground wire, if present). Sheathing is designed to provide physical protection for the wires and their insulation. Older wires used cloth or paper sheathing; modern wire uses plastic sheathing.

Modern wires have typically two or three conductors (black, white, red). After the mid-1960s, wires also included an uninsulated ground wire. Two-conductor-plus-ground cables are used for most normal household circuits; three-conductor-plus-ground cables

are typically used for 240-volt appliances and multi-wire branch circuits, including split receptacles.

Knob-and-tube wires are single-wire cables. Homes built from 1880 to the 1950s often still have knob and tube electrical wiring, in which electrical wires anchored by ceramic insulating knobs pass through ceramic tubes placed inside holes drilled into the wooden joists of the house. Knob and tube wiring is not inherently dangerous; dangers arise from age, improper modifications, and situations in which insulation envelops the wires. It has no ground wire and thus cannot service any three-pronged appliances. While it is considered obsolete, there is no code that requires its complete removal; however, different jurisdictions may have different requirements. If you have knob and tube wiring, you should engage an electrician with experience evaluating knob and tube wiring.

Smoke Detectors

People die every day from house fires because their smoke detectors didn't sound an alarm during a fire. Detectors usually fail because of dead batteries (or removed to prevent false alarms), the detector is past its useful life, or the detector is located where occupants can't hear the alarm. Because your life and your family's safety depend on being quick alerted to a fire, the most important safety task in your home is to ensure that your smoke detectors are properly installed and well-maintained.

Know your smoke alarm infrastructure.

Check to determine if your detectors are hardwired. Rotate the detector body to release it from its base and pull it away from the wall or ceiling. If you see wires, it's a hardwired detector, which is more dependable because it's connected to your home's electrical system. When an alarm sounds, a hardwired detector won't stop until turned off. And in case of power interruptions, hardwired detectors have battery backups for continuous operation.



Check to determine if your detectors are interconnected. Hardwired interconnected smoke detectors all sound simultaneously, even if just one detector senses a fire. You can tell if your detectors are interconnected by counting the number of wires in the detector's electrical box – interconnected hardwired detectors connect to three wires inside the electrical box. Starting in 1989, building codes required all hardwired smoke detectors to interconnect. If you have a pre-1989 home with hardwired detectors, your detectors likely aren't interconnected.

Replace outdated smoke detectors.

After you move in, you should check all of your smoke detectors. Understanding if detectors are hardwired and/or interconnected is important for when you have to replace smoke detectors. Most manufacturers recommend replacing smoke detectors at least every 10 years; check the back of a detector to verify date of manufacture.

Don't replace a hardwired detector with a battery-powered detector. Battery-powered smoke alarms depend only on batteries.

Hardwired and battery-powered wireless interconnected detectors communicate with one another via radio frequency signals (not Wi-Fi). You can retrofit your existing hardwired non-interconnected detectors with wireless interconnected units and even add new wireless detectors to build a safer fire detection system, all without running any new wires.

If your home already has hardwired interconnected detectors and you want to add more battery-powered detectors, replace one of the hardwired interconnected detectors with a bridge unit. Then install battery-powered wireless interconnected detectors. If you have any non-interconnected battery-powered detectors, replace them with the newer battery-powered wireless interconnected style.

Add smoke detectors if necessary.

Occupants have just minutes to escape in a typical home fire. Because smoke in one area may not reach a smoke alarm in another, the National Fire Protection Association (NFPA) recommends placement of at least one smoke alarm on every level of the home (including basements), in every bedroom, and outside each sleeping area. The NFPA also recommends interconnection of alarms to provide better whole-home protection than stand-alone alarms.

There are two types of smoke alarms – ionization and photoelectric. An ionization smoke alarm is generally more responsive to flaming fires, and a photoelectric smoke alarm is generally more responsive to smoldering fires. For best protection, both types of alarms or combination ionization-photoelectric alarms, also known as dual sensor smoke alarms, are recommended.

Test your smoke detectors regularly.

Pushing the test button helps to ensure that your alarms have a reliable power source. Refer to your user's manual for full instructions and a description of your detector's test sequence, which varies by model, but usually is a loud alarm sound followed by a warning. Wear ear protection and press the test button until you hear the test sequence. If the sound is weak or nonexistent, replace the batteries or the detector.

Whether hardwired or battery-powered, smoke detectors should beep intermittently if a detector senses that the battery's power has decayed. Many modern smoke detectors are voice-powered and issue verbal alerts as batteries weaken. Wi-Fi-enabled detectors and smart device apps allow you to monitor your home from anywhere. You can detector status, receive alarm notifications, and shut off a false alarm using an app.

Remember that pushing a test button only helps you to evaluate power, not whether the detector detects smoke. To fully test your detector's ability to detect smoke, you can test your alarms with a UL-certified liquid smoke detector tester ("canned smoke"). Don't test your alarms with real smoke or flames.

Recycle your old detectors.

Don't throw your old smoke detectors in the trash. Check with your local recycling organization to see if it will accept your old detectors. Many will accept photoelectric detectors but not ionization detectors because they contain radioactive material.

Establish and practice an emergency escape plan.

Smoke detectors are important for alerting you and your family about a fire. But without a fire escape plan, even the best smoke detectors can be rendered ineffective. Your ability to get out of your home during a fire depends on advance warning from smoke alarms AND advance planning. Make sure everyone in the home understands the sound of the smoke alarm and knows how to respond.

- Walk through your home and inspect all possible exits and escape routes. If you have children, consider drawing a floor plan of your home, marking two ways out of each room, including windows and doors. You should test your plan at least quarterly, particularly if you have children.
- Check to make sure escape routes are clear, and doors and windows can be opened easily. Ensure that everyone knows to close doors during fires; a closed door may slow the spread of smoke, heat and fire.
- Check to see if your street number is clearly visible from the road. If not, paint it on the curb or install house numbers to ensure that responding emergency personnel can find your home.
- If there are infants, older adults, or family members with mobility limitations, make sure that someone is assigned to assist them in the fire drill and in the event of an emergency – assign a backup person.
- Tell guests or visitors to your home about your family's fire escape plan. When staying overnight at other people's homes, ask about their escape plan. If they don't have a plan in place, offer to help them make one. This is especially important when children are permitted to attend "sleepovers" at friends' homes.
- If windows or doors have security bars, make sure that bars have emergency release devices for opening immediately in an emergency. Emergency releases won't compromise security but will increase your chances of safely escaping.
- Select an outside meeting place (e.g., neighbor's house, light post, mailbox, stop sign) a safe distance in front of your home where everyone can meet after they've escaped. Make sure to mark the location of the meeting place on your escape plan.
- When you're outside, stay outside. Under no circumstances should you ever go back into a burning building. If someone is missing, inform the fire department dispatcher when you call. Firefighters have the skills and equipment to perform rescues.

CO Detectors

Carbon monoxide (CO) is a colorless, odorless, and tasteless gas that is poisonous to humans. CO is referred to as a “silent killer” because you can’t tell when it is present although it can be dangerous and deadly. A CO detector is a safety device that can alert you about a CO leak and help to save you from a potentially life-threatening situation, e.g., carbon monoxide poisoning.

CO alarms detect carbon monoxide gas and provide early warning. In the event of a carbon monoxide leak, it’s critical that you reach fresh air as soon as possible. Every second counts and CO detectors can provide you and your family the advanced warning necessary to escape your home during an emergency.

Understand the threat of carbon monoxide.

Carbon monoxide is produced by any fuel-burning device. Three main sources are your home’s furnace, dryer vent in a drying machine, and fireplace or chimney. It’s important to regularly inspect and service these sources to help prevent a CO leak that could lead to carbon monoxide poisoning.

Ensure that CO detectors are installed.

It is important to have CO alarms on every level of your house so all family members can hear the detectors and be alerted to an emergency. You should also have carbon monoxide detectors in every bedroom, outside each sleeping area, and common rooms for extra safety while you and your family are sleeping. Carbon monoxide detectors can be placed anywhere in the room. Contrary to popular belief that CO is heavier than air, CO alarms can be placed on the wall or the ceiling and will be just as effective. Note: Many late-model smoke detectors also monitor carbon monoxide – check your detectors to determine if they’re dual purpose.

Understand how CO detectors communicate.

Different CO alarms operate and communicate differently. Alarms have different beep patterns to communicate whether there is an emergency or simply a need to replace the battery or the device itself. Refer to your alarm’s user manual for your specific model.

Test your CO detectors regularly.

Test your detectors regularly to ensure they’re functioning properly. Refer to your alarm’s user manual for proper test procedures. If the alarm doesn’t test properly, install fresh batteries, make sure batteries are installed correctly, be sure the alarm is clean and dust-free, and then test the detector again. If it still does not test properly, replace the CO alarm as soon as possible.

Like smoke detectors, pushing the test button only tests the power source. To fully test your CO detectors, use CO detector tester spray. You can purchase CO spray online or at most home improvement stores. Canned CO is a non-flammable aerosol; inhalation of canned CO or contact with the spray isn’t dangerous if used as directed. Follow the manufacturer’s instructions for proper use of the CO test spray. You’ll need to spray enough so that your detector will be able to detect the CO in the canned test spray. If your detector is working, it will sound the alarm within 15 minutes.

Replace your CO detectors.

If your carbon monoxide detector has replaceable batteries, change the batteries at least semi-annually. Carbon monoxide detectors have a lifetime of 5 to 7 years – check the manufacturer date to determine if you need to replace a detector.

A white icon of a thermometer with a snowflake at the top, representing HVAC or climate control.

HVAC

Heating System

Fuel: Natural Gas

Type: Furnace

Your heating system is a furnace powered with natural gas.

Most homes in the US rely on a central furnace to provide heat throughout the house. The design is simple and elegant – a furnace heats air and blows the heated air through ducts that deliver warm air to rooms throughout the house via air registers or grills.

Your heating system is called a forced warm-air or ducted warm-air distribution system, of which the main elements are the furnace (produces heat), fan (pushes heat), ductwork (distributes heat), filter (cleans air), and thermostat (regulates heat).

Fuel is mixed with air and burned inside your furnace. The furnace's pilot light or electronic ignition lights the burner inside a combustion chamber, which creates heat in your furnace's heat exchanger, a metal chamber where the heat is transferred to air and around which the air flows. The warm air is pushed through the heat exchanger by the "air handler's" furnace fan and then forced through the ductwork. Burning fuel to create heat also creates toxic combustion fumes which must be vented out of the house through a flue pipe or chimney.

A gas forced-air heating system is operated by a thermostat, which informs the furnace when the temperature has dropped below a preset threshold. The thermostat sends an electrical signal to the furnace, which signals a valve to open and deliver natural gas to the burners, and for the fan to turn on. Typical forced air systems are operated with a single thermostat.

The heating capacity of your furnace is measured with BTUs (British Thermal Units), a form of measurement that measures energy. One BTU refers to the amount of energy that's required to increase the temperature of a pound of water by 1° F. Most furnaces are rated for 40,000 to 130,000 BTUs.

Gas furnaces have an energy efficiency rating in the form of a percent referred to Annual Fuel Utilization Efficiency (AFUE), or the ratio of annual heat output of the furnace compared to the amount of annual fuel energy it consumes. For example, if a furnace has an AFUE of 80%, it means 80% of the energy in the fossil fuel is being converted to heat while 20% escapes and is wasted. Many older furnaces may have efficiencies of only 70% AFUE, which incurs higher heating costs vs. higher efficiency models.

Your heating system is the largest energy expense in your home; on average, operating a furnace heating system accounts for almost 50% of your total energy bill. Maintaining your furnace to operate as efficiently as possible can help to reduce your heating expenditures

Your heating system also represents one of the highest cost systems in your home; replacing a furnace heating system can cost between \$3,000 to \$5,000, depending on the quality and configuration. Therefore, proper maintenance not only helps to reduce your monthly heating expenditures but also will significantly extend the life of the heating system and delay the need for an expensive system replacement.

Replace your air filter regularly.



You've probably heard it before – change your air filters regularly! But maybe you've not necessarily heard why it's so important. Changing your air filters is important because dirty air filters impede airflow – the furnace won't operate efficiently which increases operating costs and degrades the equipment more quickly.

Cheap filters provide basic protection and should be changed more frequently, e.g., 30 to 60 days. More expensive air filters offer improved air quality, which can help people who have allergies or asthma; such filters may last three months or longer depending on the quality of the filter and your furnace. Check your system recommendations and filter packaging for filter info.

Weatherproof your home.

You may question why weather-proofing your home has a relationship with maintaining your heating system. The answer is that any weakness in the structural shell of your home permits cold air to penetrate inside and warm air to leak outside. Sealing your home helps to reduce the amount of heat needed to keep your house warm.

To identify sources of heating loss, qualified HVAC contractors can provide a home energy audit to determine where your home's weaknesses exist; in many states, home energy audits are free or subsidized by your power company.

Using specialized equipment and infrared cameras, a heating professional can also determine where your home may be leaking heat and help you to determine the best places to make improvements. Projects are DIY and inexpensive – weather-stripping windows and doors, sealing and insulating duct work, or adding insulation to your attic.

Listen to your heating system.

Many heating system issues occur gradually and only develop into serious problems over time. Listening to your heating system while you're next to the furnace may help to identify issues before they develop into costly repairs.

At least every couple of months, stand next to your heating system while the system generates and distributes heat and just... listen. Do you hear any unusual noises? Rattles, scraping, grinding, sparking, loud humming, intermittent noises.

For example, your furnace blower motor has a lot of working parts. A noisy furnace blower may indicate a problem with the electric motor or blower wheel. High, shrill sounds can indicate two metal surfaces are grinding against one another; noise occurs if the blower wheel comes loose from the motor's shaft and scrapes the internal housing. Loud humming usually indicates an electrical problem. If anything sounds unusual, engage an HVAC contractor to assess the issue.

Check and clean your vents regularly.

For your heating system to work properly, the air in your house must circulate completely throughout the system. Keep your vents clear and working properly. Vents should be open, adjusted to allow air to flow freely, and free of furniture, boxes, or other household items. Closing or blocking a vent can cause the furnace to work harder, resulting in a shorter lifespan.

You should also clean your vents and ducts regularly. With a damp cloth, clean the grills and wipe around the duct's entrance and as far as your hand can reach. On occasion, take the cover off your vents and use a vacuum cleaner to remove dust or hire a professional duct cleaning company.

Check your exhaust flue regularly.

There are three reasons you should check your exhaust flue and none of them are good: carbon monoxide, nitrogen dioxide, and sulfur dioxide. These three components are in the fumes from your furnace, especially if it hasn't been serviced regularly. If the exhaust flue is blocked, problems can occur quickly and have serious health effects: headaches, dizziness, nausea, fatigue, heart palpitations...or worse. Exhaust from the furnace might not draft safely up the flue because of blockage or back-drafting. If you suspect a problem, engage an HVA contractor as soon as possible.

Consider a service agreement.

Rather than paying for ad hoc visits and repairs, consider a service contract for your HVAC system. There are three broad categories of service contracts:

- Labor costs for annual or semi-annual planned maintenance visits
- Labor costs for maintenance visits and unplanned repairs

- Labor costs for maintenance visits, unplanned repairs, and costs of selected equipment.

Coverage varies within categories, e.g., contracts for furnace and/or AC equipment. Coverage also varies among HVAC vendors. Exclusions also vary, e.g., the most common exclusion is the cost to clean AC coils. Do your research and check customer reviews before signing a service agreement.

There are three main reasons to buy a service contract:

- To perform preventive maintenance
- To be at the top of the list for emergency visits if your system stops working
- To help offset costs of repairs (if repair costs are included)

Getting a service contract may not always protect you. Furnaces often have trouble when the weather is extreme, and companies may lack sufficient staff to handle demand and sometimes can't keep pace, even for priority customers.



Cooling System

Type: Central Split

You have a central split HVAC system.

A central split system is one of the most common whole house HVAC systems in the US. The basic setup consists of an exterior condenser unit connected to an interior air handler; many central split systems, such as split system heat pumps, generate air condition and heat using the same equipment.

An HVAC central split system generally is installed in homes that have space for large indoor cabinets. The split system model holds the condenser and compressor in an outdoor cabinet; an indoor cabinet holds the evaporator coil, and an air handler sends air through ductwork. A copper tube (line set) that connects indoor and outdoor components moves cold air to the house.

Central air conditioners circulate cool air through a system of supply and return ducts. Supply ducts and registers (i.e., openings in the walls, floors, or ceilings covered by grills) carry cooled air from the air conditioner to the home. This cooled air becomes warmer as it circulates through the home; then it flows back to the central air conditioner through return ducts and registers.

Air conditioners also dehumidify the air to improve comfort. However, in extremely humid climates, when outdoor temperatures are moderate, or in cases where the air conditioner is oversized, the air may not reach a low enough humidity to achieve a comfortable level. In those instances, homeowners may reduce the thermostat setting or use a dehumidifier.

Maintaining your HVAC central split system to operate as efficiently as possible can help to reduce your energy costs. Your HVAC system is the largest energy expense in your home and may account for 40% to 50% of your total energy bill.

Your HVAC system also represents one of the highest cost systems in your home; replacing your HVAC system can cost between \$5,000 to \$10,000, depending on quality, capacity, efficiency, installation complexity, and tax credits and rebates. Proper maintenance not only helps to reduce your monthly energy expenditures but also will significantly extend the life of the HVAC system and delay the need for an expensive system replacement.

Set your thermostat properly.

Set the fan to auto mode; do not use the system fan to provide air circulation – use circulating fans in individual rooms.

Try to set your thermostat at one temperature; constant adjustments can cause higher utility costs, especially in extreme weather. If you're using the thermostat as a setback type, limit setbacks to twice a day, e.g., when you're at work and when you're sleeping.

During the heating season, try not to set the thermostat below 65F. During summer, try not to set the thermostat below 70F, which may cause higher utility costs and permit the indoor coil to freeze and cause condensation in the house.

Replace your air filters regularly.

Check your air filters monthly. Changing air filters is important because dirty air filters impede airflow – the system won't operate efficiently, which increases operating costs and degrades the equipment more quickly. Cheap filters provide basic protection and should be changed more frequently, e.g., 30 to 60 days. More expensive air filters offer improved air quality, which can help people



who have allergies or asthma; such filters may last three months or longer depending on the quality of the filter and your furnace. Check your system recommendations and filter packaging for filter info.

Check your exterior equipment regularly, especially during winter.

Check your outdoor equipment, especially during cold weather. Watch for signs of excessive ice or snow build-up on or around the equipment, particularly after bad weather. If ice or snow cover the unit, turn the thermostat off or to emergency heat. Brush off snow or ice or pour warm water over the unit to melt the snow and ice. Do NOT pour hot water on the unit and do NOT use sharp objects to pick or knock the ice off the coils of the condensing unit, which could be damaged. After the unit is clear of snow and ice turn the thermostat back to normal heating. If the unit ices up again, call an HVAC contractor for service.

Don't permit the outdoor unit to reside under a leaking gutter. In winter, water may drip onto the top of the unit and freeze solid, which will restrict the air flow and cause the unit to stop working. Exterior equipment should be elevated 4" to 8" above ground level to keep coils clear of snow and ice and to allow for proper drainage; make sure your equipment hasn't settled to less than 4" above ground.

Weatherproof your home.

You may question why weather-proofing your home has a relationship with maintaining your HVAC system. The answer is that any weakness in the structural shell of your home permits external air to penetrate inside and interior air to leak outside. Sealing your home helps to reduce the amount of heating or cooling needed to keep your house comfortable.

To identify sources of energy loss, qualified HVAC contractors can provide a home energy audit to determine where your home's weaknesses exist; in many states, home energy audits are free or subsidized by your power company.

Using specialized equipment and infrared cameras, an HVAC professional can also determine where your home may be leaking energy and help you to determine the best places to make improvements. Projects are DIY and inexpensive – weather-stripping windows and doors, sealing and insulating duct work, or adding insulation to your attic.

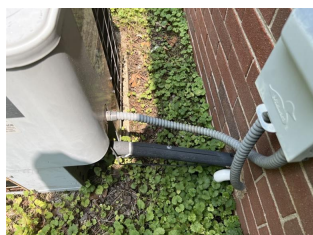
Listen to your HVAC system.

Many HVAC system issues occur gradually and only develop into serious problems over time. Listening to your system while you're next to the equipment may help to identify issues before they develop into costly repairs.

At least every couple of months, stand next to your system while it is operating and just...listen. Do you hear any unusual noises? Rattles, scraping, grinding, sparking, loud humming, intermittent noises. Loud humming usually indicates an electrical problem. If anything sounds unusual, engage an HVAC contractor to assess the issue.

Check and clean your fans regularly.

Keep your fans clear and working properly. Closing or blocking a fan can cause the equipment to work harder, resulting in a shorter lifespan. With a damp cloth, clean the grills and wipe around the fan's entrance as far as you can reach. On occasion, take the cover off your fans and use a vacuum cleaner to remove dust or hire a professional cleaning company.



Distribution

Type: Ductwork

Your HVAC system distributes heating (and/or cooling) via ductwork.

Your home's ductwork plays a critical role in your HVAC system – your ductwork distributes airflow from your furnace or air conditioning systems to rooms. The average home loses about 10% to 30% of conditioned air because of duct leaks. With routine duct maintenance, you'll optimize your duct system, save energy, and extend the useful life of ductwork.

Seal air leaks in your ducts.

Check your visible ductwork occasionally. Ducts may degrade or become damaged over time. Joints and seals may become loose, vibrations from the HVAC system can dislodge ductwork, dust and other debris may be blown into the ducts, and accidents may damage or deform the ductwork.

When air is lost because of duct leaks, energy used to heat or cool your house is wasted. If ducts are contained inside your home, the lost energy might be contained within your home, but it might be released into wall cavities and crawl spaces, not living areas whose temperature you want to regulate. If some ductwork is outside, make sure that insulation is secure and tight to help air passing through the ducts maintain temperature until the air reaches living areas.

Keep vents and return vents unobstructed.

Be sure that vents and return vents are unobstructed. Placing a piece of furniture or another fixture in front of your vents disrupts airflow and can prevent air from circulating through rooms. When blockage is substantial, it can have repercussions throughout the ductwork design, changing pressure in the system, and accelerating HVAC fan motor burnout.

Obstructions inside ductwork can also damage your HVAC system. For example, a dislodged air filter that's been sucked into the ductwork may blow through and eventually reach the central HVAC system and interfere with its operation or even present a fire risk.

Don't close vents in rooms to decrease HVAC costs.

While it may seem intuitive that less conditioned air going into the rooms means a lower energy bill, it just means that more air at the outdoor temperature is being brought in to be treated through the return vents. Additionally, if the vents are closed, the same issues with pressure drop occur as with vents blocked by furniture or by obstructions within the ducts. If you want to control your heating and cooling on a room-by-room basis, ask an HVAC contractor about a zoning system for your home.

Consider UV light.

Consider installing ultraviolet (UV) light in your ductwork. UV lights use ultraviolet radiation to sterilize air, destroying bacteria, as well as mold and fungal spores. UV light can help prevent buildups of mold and fungal colonies inside the ducts, where humidity is often difficult to control.

Consider testing your ducts.

An HVAC professional can take readings of air pressure within the ducts during system operation and analyze how much air you're losing and how well the system is balanced. An HVAC specialist also can offer recommendations on how to improve the ductwork design in your home.

Think before engaging a professional to clean your ductwork.

Cleaning the air ducts in your home's HVAC system may not be as good an idea as it seems. Unlike dryer duct cleaning, which should be regularly checked and cleaned, ductwork generally is OK with minimal maintenance. The US EPA explicitly "does not recommend that air ducts be cleaned except on an as-needed basis because of the continuing uncertainty about the benefits of duct cleaning under most circumstances. Duct cleaning has never been shown to prevent health problems. Neither do studies conclusively demonstrate that particle (e.g., dust) levels in homes increase because of dirty air ducts. This is because much of the dirt in air ducts adheres to duct surfaces and does not necessarily enter the living space."

Duct cleaning isn't a bad idea, it's just unnecessary in most cases. In special cases, duct cleaning can be useful, e.g., ducts are filthy or have been infested with mice or other vermin. Or if you see evidence of significant visible mold growth in the ducts or on the mechanical components of the HVAC system, you may consider cleaning the duct system. But cleaning normally dusty ducts provides no real value.

If you are intent on cleaning ducts, select a qualified contractor because duct cleaning is easy to do incorrectly. In fact, hiring the wrong contractor can do more harm than good. Hire a professional who is trained and certified by the National Air Duct Cleaning Association (NADCA). NADCA members need to have at least one certified Air Systems Cleaning Specialist (ASCS) on staff and are responsible to clean and restore a customer's HVAC system accordance with the association's standards and guidelines.

A white icon representing plumbing, showing a central vertical pipe with two horizontal pipes branching out from it.

PLUMBING

Main Shut-off

All water that is piped into your home from an outside source arrives at the main shutoff valve. The shutoff valve is used to shut off the supply of water into your house. If you have a plumbing emergency, or if plumbing maintenance is required, it is critical for you to know how to turn off the water to your house.

Clearly label your water shut-off valve with a bright-colored ribbon or tag.

Make sure that everyone in your house can easily identify the valve.

See your Water Shut-off page for a photo and location data for your water shut-off.

Make sure to keep your water shut-off valve readily accessible.

In unfinished spaces, boxes and personal items may start to block your access to the water shut-off valve. In finished spaces, furniture or other items may be placed in front of the access panel to the shut-off. Don't let that happen - you need an open, safe path for quick access to the shut-off valve because every second matters to minimize water damage in case of an emergency. Keep boxes, personal items, and furniture away from your water shut-off valve.

Test your main shut-off valve annually.

Be sure to turn the main valve off and on at least annually. Most valves turn to the right to stop the flow of water. Any time you shut off the water and allow the pipes to drain, unscrew the aerators (small screens) on the ends of any affected fixtures (e.g., faucets) before you turn the water back on. Removing the aerators will prevent loosened particles of scale from clogging the aerators.

Gate valve vs. ball valve.

Main shutoff valves are normally one of two types: gate valve or ball valve.

A gate valve utilizes an internal gate that moves up and down a stem, which is connected to a handle which screws the gate up or down, opening and closing the gate. Although a gate valve is long-lasting, it can get stuck in place if it isn't used occasionally. When you've closed and opened a gate valve, it may start to leak a bit around the valve stem, which is held in place with a packing nut. You can tighten the nut just enough to stop the leak; be careful to not over-tighten the nut or the valve may become difficult to turn. Gate valves need periodic checking and turning to ensure proper opening and closing. Gate valves are commonly found in older construction.

A ball valve utilizes a sphere with a hole in it to control flow. When the handle is parallel to the pipe, the hole is open for water to flow. When the handle is turned (i.e., at a right angle to the pipe), the sphere also is turned, i.e., the hole is perpendicular to the valve and the flow of water is stopped. Ball valves can almost always be operated after years of disuse and don't typically freeze in position. Newer construction or plumbing with copper or plastic main water pipes generally use ball valves instead.

Understand and test auxiliary water shut-off valves.

Water flows through the main shutoff valve to your supply pipes that route water to various plumbing fixtures in the house. Most water fixtures, e.g., exterior faucets, washing machine, kitchen sink, dishwasher, sinks, toilets, feature an auxiliary shutoff valve, which means you can stop the flow of water to individual fixtures or specific areas of your house during a repair or emergency and still supply water to the rest of your home. Auxiliary shutoff valves are generally located close to the fixture that the water pipe serves—under your sinks, beneath your toilet tanks, and near your washing machine. You should test your auxiliary water shut-off valves annually.

Engage a plumber if valves aren't operable.

If valves are stuck in place, don't exert extreme force to try to open the valves. Engage a plumber to evaluate and assess repairs.

Water Heater

Type: Conventional Tank

Capacity: 40 Gallons

Fuel: Natural Gas

You have a natural gas-powered conventional tank water heater. Your water heater has a capacity of 40 gallons.

Conventional water heaters, also known as tank water heaters, are the most common type of hot water systems used in homes. Conventional water heaters consist of a large, insulated tank in which water is stored. Cold water is heated by the unit to an established temperature and stored in the insulated tank until you're ready to use the hot water. As you use hot water, or when the water drops below the temperature, the unit starts again and reheats the water so that you always have a ready supply of hot water.

Despite being continually in use, conventional hot water systems generally are the most cost-effective over the long term. Gas-powered water heaters are efficient but they also require an enormous amount of power; the larger the tank, the more power it requires to heat and recover.

Conventional water heaters also are essentially maintenance-free. Although most manufacturers recommend having them routinely checked to optimize their performance and drained every six months to prevent build-up of sediments and minerals, many conventional units operate for a decade or more without any maintenance.

There are some disadvantages to conventional water heaters. They're typically large units and take up a lot of space. Gas water heaters may take up even more space because of venting required to expel exhaust to the exterior. Because hot water heaters continually maintain hot water, they also continually demand power. According to energy experts, 10% to 15% of an average home's energy consumption is spent heating water.

It's also important to ensure that you have the right capacity of tank to suit your hot water demand requirements. Some tanks can take up to an hour to reheat, meaning that a large family with a small tank would likely run out of water occasionally. Conversely, an individual living alone would probably never need all the hot water in a large tank and would be continually paying for unused hot water.

Most water heaters last 10 to 15 years without much maintenance. But there's a big difference between 10 and 15 years. You can extend the life of your water heater and maintain your heater's efficiency and safety with just a few minutes of maintenance annually.

Know the location of your water heater gas shut-off valve.

You should know the location of your shut-off valve and how to turn off the gas supply to your water heater. Turn the valve clockwise to turn off the gas.

If you smell a gas leak.

Gas naturally has no odor but utility companies include an additive that smells like rotten eggs so that you can more easily detect a gas leak.



If you smell a faint odor of gas coming from your water heater, immediately turn off the gas to your water heater and contact your utility. You should also turn off gas to other flame-operated appliances, e.g., gas fireplaces. Leave your house, go to a safe distance away, and wait for your gas utility service personnel to arrive.

If you smell a strong odor of gas coming from your water heater, immediately leave your house on foot, go to a safe distance away, contact your gas utility company and wait for your gas utility service personnel to arrive. Do not use electric switches, mobile phones, home phones, start your car, or do anything else to create a spark which could ignite the gas.

Check your water heater temperature setting.

Set your water heater to 120 F. Higher temperatures increase sediment buildup and the risk of scalding injuries.

If there are no instructions on the water heater for how to set the temperature and you don't have an owner's manual, you can check the water temperature with a cooking thermometer.

- Run hot water at the tap closest to the water heater for at least three minutes.
- Fill a glass with water and check the hot temperature.
- If the water temperature is greater than 120F, adjust the settings, wait three hours, and check again.
- Repeat until you get 120F water.

Test your TPRV upon occupancy and annually.

TPRV = Temporary pressure relief valve. Your TPRV releases excessive tank pressure if for any reason your water reaches an unsafe level. This valve opens automatically if the pressure inside the tank gets too high; otherwise the water heater could explode. The pressure relief valve is usually located on the top or side of the water heater.

To test the TPRV, place a bucket below the discharge pipe on your water heater tank and gently lift the lever on the pressure-relief valve. If the valve doesn't release water when you lift the lever, replace the valve. Replacement is simple: Turn off the water, drain the tank, unscrew the discharge pipe and then unscrew the old valve. Wrap the threads of the new valve with plumbing tape and screw the valve back in.

Drain sediment upon occupancy and annually.

Drain the tank to flush out sediments that have settled to the bottom of the tank. Sediment buildup shortens the life of your water heater and adds to your energy bill by reducing its efficiency. Draining two or three gallons of water is usually enough to flush out sediments, but always let the water flow until you no longer see particles in the bucket. Open the drain valve slowly and let the water run until it's clear and free of sediments. Be careful, the water is hot.

Check regularly for water leaks.

Water leaks usually are caused by leaking valves and plumbing connections, but they can also be related to tank problems. Leaking water can cause significant damage to a home, so it is important to fix the leak as soon as possible. Leaks from water heater tanks may be caused from loose heating elements or tank corrosion. If your tank leaks, engage a plumber to evaluate and resolve the issue.

When you have no hot water.

A water heater that produces no hot water may have a pilot light that is out or a failed heating element. If your pilot light is out, it could be caused by low supply, closed gas valve or a thermocouple device which resides next to the pilot light. Check your owner's manual for instructions on how to relight a water heater pilot light. If fuel supply or pilot light isn't the issue, engage a plumber.

When you don't have enough hot water.

If your water heater produces hot water, just not enough of it, your unit could be too small for your household's hot water demand. If the demand is too great for your heater capacity, try to limit the length of showers, add more efficient showerheads, and conduct dishwashing and laundry to different times of the day. Otherwise, consider replacing your water heater.

When you have colored or stinky water.

If your water comes out of the faucet with a brown, yellow, or red tint to it, there could be corrosion inside your water heater tank or

in the pipes in your home. If your water comes out smelling like rotten eggs, there could be bacteria in the hot water heater tank. You may need to replace the anode rod in the tank. Or you may need to replace the water heater. Engage a plumber to evaluate and resolve the issue.



A white icon consisting of a 3x3 grid of squares, with the center square missing, creating a window-like pattern.

INTERIOR

Windows

Material: Wood

You have wood windows.

Wood has been a principal material for construction for a long time. Wood is a true and tested building material that has been proven to work well for thousands of years and it's still a popular choice for windows.

Wood is regarded by many as the most aesthetically pleasing window material. The natural look of wood is more attractive than vinyl windows. Wood windows can be painted or stained to match the style of your house. Wood windows also come in a variety of types: double hung windows, bay windows, awnings, etc. Wood has the smallest "coefficient of expansion" than other materials, a fancy way of saying that wooden windows are stable and immobile. Wooden windows are energy efficient; wooden frames act as good insulators, keeping warm air in and cold air out, even in extremes.



Like any window material, wood has some disadvantages, e.g., more maintenance than vinyl or aluminum. Wood is vulnerable to rot, termite infestation, and cracking or warping due to heat and moisture; cracks and gaps in wood can defeat its energy efficiency characteristics.

Whether you have old wood windows or recently installed them, maintenance is key. Monthly inspections and cleanings will prevent a lot of damage, and help you recognize major problems early. With prompt repairs and maintenance, you can keep your windows looking their best and have them last for many years.

Clean windows and frames regularly.

Over time dirt, moisture, soot, and pollution build up on your windows. You need to clean wood often and treat wood as required. Taking the time to regularly remove this top layer of dirt will help keep your windows clean and makes the rest of the process more efficient. Use a soft, dry cloth to remove loose dust and dirt. Use a mild detergent, warm water, and a soft cloth or sponge. Keep the cloth damp, not wet; rinse and wring out the cloth often and replace water when it gets dirty. As soon as you finish cleaning wipe the frames with a clean, damp cloth to remove the soapy residue. Follow the rinse with a dry cloth to remove any excess moisture.

Check for damage.

While you're cleaning windows and frames, look for cracks, peeling, or mildew growth. You may notice spots where finish has degraded, exposing natural wood. Don't permit your windows to remain unprotected; retreat areas as soon as possible. Location matters – windows facing south are more vulnerable to weathering. Pay extra attention to windows facing south.

Check for insect infestation.

There are numerous wood-boring insects – carpenter ants, termites, bark beetles and wood borers, and powder post beetles. Each of these types of insects damages wood and it's likely insects were present before you started to notice them. Engage a pest contractor as soon as possible.

Recaulk framing as required.

Caulking protects the edges of your window frame from moisture. Regularly inspect exterior caulking around the outer edges of the window frame. Trim loose or cracked caulking that you find and seal gaps with high-quality exterior caulk. Do not use caulk intended for interior applications.

Treat wood as required.

If you discover parts that need refinishing, gently sand areas with a fine-grit sandpaper. Fill cracks or low spots with wood filler

and smooth the surface with a putty knife. Allow repairs to dry overnight before refinishing. Be careful what finish you use; some paints may fully block the sun, but trap moisture that promotes decay. Use an outdoor latex or oil-based enamel paint. If you want a natural look, a better option is a semitransparent stain that offers a balance of protection from sun and moisture. Apply one thin coat of paint or stain and permit the finish to dry for two hours before applying a second coat.



Fireplace

Material: Masonry

You have a masonry fireplace.

When the weather outside is frightful...nothing can cheer you up and thaw you out than sitting in front of your wood-burning masonry fireplace. A masonry fireplace is one in which the interior of the fireplace is made of brick, blocks, or stone. Masonry fireplaces are built on-site by masons, usually when the house is constructed.

Masonry fireplaces are some of the most beautiful types of fireplaces; brick, block, or stone may be arranged in a dazzling display of masonry work, or simply lined along a wall to create a more basic fireplace. Masonry fireplaces are durable and long-lasting with proper upkeep. Masonry fireplaces help to improve the heating efficiency of your home as the stone, brick, or block absorb and redistribute heat from flames. And masonry fireplaces tend to maintain or increase the value of your home.



Although masonry fireplaces are built to last a lifetime, attention and simple maintenance is required to keep your fireplace in good and safe working condition.

Open the damper.

Make sure the damper or flue is open before starting a fire; an open damper or flue helps to draw smoke out of the house. Check to see if the damper is open by looking into the chimney with a flashlight or mirror. Don't close the damper until embers have completely stopped burning.

Burn the right types of wood.

Burn hardwoods only – oak, birch, cherry, and ash burn hotter and longer and produce less buildup. Soft wood is inefficient, doesn't produce as much heat, and generates much more buildup.

Maintain the area around the fireplace.

Make sure the area around the fireplace is clear of anything that is potentially flammable (e.g., furniture, drapes, toys, newspapers, books, etc.).

Never leave a fire unattended.

Make sure a fire is completely out before going to bed or leaving the house.

Test smoke and carbon monoxide detectors.

Test smoke and carbon monoxide detectors monthly.

Inspect your firebox regularly.

Visually inspect the firebox, including bricks and mortar. Although bricks and stones are exceptionally durable, mortar used to attach them together (pointing) can be more troublesome; mortar can wear out over time. Repointing may be needed to replace the mortar and ensure the integrity of the firebox.

Watch for signs of efflorescence, which looks like chalk on bricks or stones; efflorescence occurs from the growth of salt crystals which migrate towards the surface when water penetrates the brick or stone. You can remove efflorescence with full strength white vinegar; spray stains, wait 10 to 15 minutes, then rinse with plain water from a hose.

Also watch for spalling, or when bricks or stones start to flake and crack. This is typically caused by moisture penetrating the brick or stone; the source of the moisture must be identified and mitigated.

Remove creosote and soot.

Creosote is a dark, hard, crust-like flammable substance that appears after an incomplete combustion of wood. Soft wood, e.g., pine or poorly dried and stored wood produce larger amounts of creosote than hardwoods that have been properly dried and stored. Excessive creosote buildup can cause the chimney to catch fire. If you notice any buildup, use a chimney brush to remove the creosote.

Soot also is a harmful by-product of burning wood and can cause several issues if not effectively managed. Unlike creosote, soot is softer and can easily spread across a wider area and difficult to clean as a result. Soot can cause a fire outbreak if it is present in a large volume. You should regularly clean soot deposits, especially if soot gets larger than 1/8 inch deep.

Clean your firebox as required.

For simple cleaning, remove ashes from the fireplace. Removing soot and fire stains from the firebox takes a little more effort. Spray a mixture of soapy water, let the solution remain on the surface for about 30 minutes, then scrub surfaces using a stiff plastic brush; don't use a metal wire brush as it may abrade the mortar. For very stubborn stains, you can use muriatic acid, but be careful because it is a toxic, harsh chemical; wear appropriate clothing and follow application instructions carefully.

Engage a chimney sweep after approximately 50 burns.

No matter the type of fireplace, you'll need your chimney swept in order to keep your home safe. How often you use your fireplace determines how often you should have your chimney swept; if the chimney liner has 1/8" of soot, it needs to be cleaned. Because it's not easy to measure soot depth, clean your chimney after approximately 50 burns. If you burn softer wood which generates more ash, engage a chimney sweep more frequently.



A small white icon of a microwave oven is positioned to the left of the word 'APPLIANCES'.

APPLIANCES

Range/Oven

Fuel: Electric

You have an electric range/oven.

Like everything else in your house, maintenance helps to keep your appliances in tip-top shape and extends the life of the appliance.

Read the owner's manual.

Check the owner's manual for information on how to operate and maintain the appliance. If the manual isn't available, check public sources to try to find more information about your appliance. If your appliance isn't working properly, your manual should include a trouble-shooting guide to help diagnose the issue.

Take care when baking.

The best way to keep your oven clean is to not let it get dirty in the first place. For example, if you are baking a casserole or pie, place a larger baking sheet underneath the container. A baking sheet or tin foil will catch anything that may leak out or boil over. If you do notice spills when you're finished baking, wipe down the inside of the oven after it cools off. Spills are much easier to clean when they are fresh. Never place aluminum foil or a baking sheet on the bottom of the oven on top of the vents, which could block the heat and damage the burners.

Clean your oven regularly.

Despite your best care, ovens eventually get dirty. Clean your oven regularly, depending on how much you use the appliance. Otherwise, clean your oven at least semi-annually. Leaving burned food to continue to re-burn with every use will eventually make your oven work less efficiently. Lots of burned food may even affect the taste of any cooked meal.

Don't forget to clean your racks. It's easy to focus on the bottom and sides of your oven. And, for good reason – that is usually where all the food is but it's not the only place. Be sure to clean the racks while you're cleaning the rest of the oven.

Check your burners regularly.

If you see any debris, deformities or spots that glow brighter than the rest of the burner, replace the burner. A burner in poor condition may spark and produce flames if it shorts out, which may result in damage to the appliance. Stop using your oven and replace the burner/element.

Use the self-cleaning feature.

Most ovens have a self-cleaning feature, but very few people are familiar with how it works – self-cleaning produces very high heat, which effectively burns away any unclean areas. Self-cleaning takes a while and your oven will get extra hot – therefore, don't start a self-cleaning cycle if you want to use the oven in the next hour or two and never start a self-cleaning feature and then leave the house. In fact, because your oven produces extreme heat, pay attention to the cycle. If you have a digital display, the oven may indicate the status of completion. When the self-cleaning cycle is complete and the oven cools off, wipe down the inside of the oven, which should look close to brand new.

Inspect door gaskets.

Door gaskets are rubber or cloth ribbons attached to the door and frame to help seal in the heat. Over time, gaskets may deteriorate, allowing heat to seep through, and resulting in your oven not heating appropriately. Regularly inspect your oven's



gasket and replace it if necessary.



Garbage Disposer

Your garbage disposer is under your kitchen sink between the sink's drain and trap. Your garbage disposer shreds food into pieces small enough to pass through plumbing; food scraps represent 10% to 20% of household waste. About 50% of homes in the US have garbage disposals.

A high-quality garbage disposal will love grinding for about 10-12 years, depending on what you put in it and how well you take care of it. Estimated life also is dependent on the quality of the unit itself. A good 2/3 HP or 3/4 HP, with lots of stainless steel is optimal.

Operate the garbage disposal every couple of days.

Even if you don't have to grind any food scraps up, should run the appliance with cold water to keep the blades from rusting from lack of use. This also gives any food that might have stuck to the sides of the appliance from a previous use another chance to wash out.

Grind the right types of food.

Soft food can dull your garbage disposer blades and even worse, clog your drain. Therefore, don't put soft food in your garbage disposal: asparagus, artichoke leaves, banana skins, celery, chicken bones, coffee filters, cooked rice, eggshells, grease, green onion tops, onion skins, potato peels, shrimp shells, tea bags. Some items (bones) damage the appliance, plug the drain piping (banana peels), or load up the local wastewater utility.

Use cold water to grind food scraps.

Using cold water to grind helps to extend the life of your garbage disposal, while preventing plumbing and drain mishaps. Grind food scraps with cold water. Grease and oil solidify and more easily grind up before reaching your little P-trap. Don't grind food waste with hot water. Grease and oil liquefy, accumulate, and clog your drain (or your little P-trap).

Use hot water to clean your disposer.

Use hot water when you're cleaning the disposal. Mix equal parts white vinegar and baking soda and flush with boiling water. A sink full of hot water and dish-washing soap also are fine for cleaning the disposal. You can also pour warm water and lemon slices into your garbage disposer; wedges are high in citric acid, which boasts anti-bacterial properties, and their peels will scrub the disposer.

Use ice cubes and rock salt to seriously clean your disposer.

Fill the disposer with ice cubes and a cup of rock salt, operate the disposer for a minute for the natural abrasives to scrape away any debris inside the disposer. Pour a cup of vinegar and a half-cup of baking soda into the disposal to kill bacteria, then scrub the flaps with a brush.

Use cold water to unclog your disposer.

Use cold water to unclog your disposer. Do not use hot water to unclog a garbage disposer; the heat will melt fats and make unclogging the garbage disposer even more difficult to accomplish. Do not use bleach or commercial drain cleaner to unclog; chemicals might fly up and out when you turn on the disposer.

If the disposer stops, push the reset button.

If your garbage disposer isn't working, check the reset button on the appliance. Make sure the disposal switch is OFF and then



climb under your kitchen sink, look up and push the red reset button. Sometimes the reset button doesn't restart the disposer. But pushing the button is easy and should always be your first course of action if the disposal stops working for no apparent reason.

Power off the disposer before working on the disposer.

Unplug the unit or cut power to the kitchen at the circuit breaker or fuse box before taking any action while you're working around the appliance – it has sharp blades. And never use your fingers to pull out any clogs. Avoid injury from the sharp blades by using pliers or tongs to remove any scraps that have not been finely ground up.

Washer

Washing machine maintenance helps you to avoid breakdowns that could stop the appliance from working or leak and lead to water damage.

Read the owner's manual.

Check the owner's manual for information on how to operate and maintain the appliance. Search online if the printed manual isn't available; most manufacturers maintain owner's manuals on their respective websites. If your appliance isn't working properly, your manual should include a trouble-shooting guide to help diagnose the issue.

Measure your detergent.

Read the owner's manual to make sure you use the correct type and amount of detergent for your machine. Too much soap may cause excess wear and tear on your washer; high-efficiency washers require special detergents.

Do not overload your washer.

Use the appropriate amount of water for the size of the load; many washers are self-sensing and adjust water flow automatically. Wash heavy or bulky items in small loads to minimize the stress on the washer.

Wash your washer.

Rinse away soap residue and buildup by running store-bought washing machine cleaner, or a solution of hot water, vinegar, and baking soda through an empty load. Leave the washer lid or door open between loads to dry out the unit and keep it smelling fresh. On front-loading washers, wipe down the rubber seal around the door after doing your laundry.

Clean your lint filter regularly.

Depending on your machine, the lint collector may be in the agitator tube, which is the center column of most machines, or near the top of the washtub. Keep it clean to help your washer run efficiently.

Check the water hoses regularly.

Check hoses regularly for bulging, cracking, fraying, and leaks around the ends. Replace rubber hoses with braided metal hoses.

Check clearances.

Your washer may vibrate and jump around during washing. You should periodically check that there are at least 4" between your washing machine and the wall to prevent hoses from kinking.

Keep your washer level.

If your washer isn't level, it may vibrate, rock, or walk across the floor during the spin cycle, which can damage the floor or the machine. Balance your washer by adjusting the legs.

Check your drip pan under your washing machine.

If your washer is above finished areas, make sure the washer has a drip pan to catch overflows.





Dryer

Regular dryer maintenance can optimize your dryer's efficiency and minimize fire hazards.

Read the owner's manual.

Check the owner's manual for information on how to operate and maintain the appliance. Search online if the printed manual isn't available; most manufacturers maintain owner's manuals on their respective websites. If your appliance isn't working properly, your manual should include a trouble-shooting guide to help diagnose the issue.

Clean your lint screen before or after every load.

Remove the screen from the dryer, wipe away the lint, and clean with a used fabric softener sheet.

Keep the lint screen area clean.

Clean the screen's housing cavity with a dryer lint brush. You can also use the attachment on your vacuum cleaner.

Clean the interior of the dryer .

Clean your dryer's interior monthly, even if there are no stains or residue. Unplug the dryer, clean the drum with a rag dipped in warm, soapy water or microfiber cloth with rubbing alcohol.

Vacuum behind and under the dryer.

Clean around the dryer every two or three months; moisture, dirt, and lint accumulate quickly.

Keep your dryer level.

If your dryer is not level, the rotating components will wear out sooner. Adjust the feet at the bottom of the dryer if the dryer moves or shakes when in use.

Inspect and clean your dryer vent.

According to the National Fire Protection Association, nearly 17,000 home clothes dryer fires are reported each year, causing 50+ deaths and 375+ injuries annually. The leading cause (35%) of dryer fires is the failure to clean dryer vents.

Check exterior exhaust.

Air should flow through the vent but is sometimes restricted by debris or nesting animals.

Pay attention to possible issues.

Watch your dryer for performance issues, e.g., dryer runs longer than expected, clothes are still wet or damp, dryer moves or shakes during operation.



AUTUMN MAINTENANCE CHECKLIST

PROPERTY

- ☐ Store or cover your outdoor furniture
- ☐ Winterize your mower and gas grill
- ☐ Place your snow shovel in the garage
- ☐ Aerate and fertilize your lawn
- ☐ Rake your lawn

EXTERIOR

- ☐ Check exterior door weatherproofing
- ☐ Repair missing caulk on windows/frames
- ☐ Check walks and driveway
- ☐ Check stairs and railings on porches/decks

ROOFING

- ☐ Inspect your roof
- ☐ Trim vegetation away from roof

STRUCTURE

- ☐ Check your chimneys for cracks
- ☐ Clean your chimney before first fire
- ☐ Check foundation for cracks
- ☐ Check humidity in attic and crawl spaces

WATER CONTROL

- ☐ Clean your gutters and spouts
- ☐ Direct downspout extenders away from house
- ☐ Clean your window wells
- ☐ Clear exterior drains
- ☐ Redirect settled grading away from house

INTERIOR

- ☐ Remove window screens
- ☐ Deep clean your kitchen
- ☐ Clean your wood stove
- ☐ Test your fire extinguisher

INSULATION AND VENTILATION

- ☐ Open and clean attic vents
- ☐ Check attic for proper insulation
- ☐ Check crawl space for proper insulation
- ☐ Clean your clothes dryer vent
- ☐ Keep your humidifier humming
- ☐ Change the direction of your ceiling fans

ELECTRICAL

- ☐ Test exterior outlets
- ☐ Check generator or backup power systems
- ☐ Test AFCI/GFCI outlets and breakers
- ☐ Test and change batteries in smoke detectors
- ☐ Replace smoke detectors 10+ years old
- ☐ Install or test carbon monoxide detectors

HVAC

- ☐ Change air filters
- ☐ Remove or cover window AC units
- ☐ Hire a contractor for a HVAC system checkup

PLUMBING

- ☐ Remove, drain, and store hoses
- ☐ Winterize exterior spigots
- ☐ Winterize your sprinkler system
- ☐ Check toilets and fixtures for leaks
- ☐ Get your septic tank cleaned (bi-annually)

FUEL

- ☐ Check your fuel tanks for odors and leaks
- ☐ Make sure to schedule fuel delivery

WINTER MAINTENANCE CHECKLIST ❄️

PROPERTY

- ☐ Check outdoor lighting
- ☐ Test your snow blower
- ☐ Stock up on emergency supplies
- ☐ Winterize sprinkler and pool

EXTERIOR

- ☐ Seal cracks around window frames
- ☐ Add weather-stripping around door frames
- ☐ Fill any open gaps with spray foam insulation
- ☐ Install storm windows and doors

ROOFING

- ☐ Prevent ice dams from forming
- ☐ Clear snow and ice from roof

STRUCTURE

- ☐ Test your chimney damper
- ☐ Check fireplace and chimneys for cracks
- ☐ Check humidity in attic and crawl spaces
- ☐ Seal unused fireplaces

WATER CONTROL

- ☐ Clean your gutters and spouts
- ☐ Direct downspout extenders away from house
- ☐ Clean your window wells and drains
- ☐ Test your sump pump for proper operation
- ☐ Redirect settled grading away from house

INTERIOR

- ☐ Remove screens and install storm windows
- ☐ Check for air leaks on a windy day
- ☐ Inspect window locking hardware

INSULATION AND VENTILATION

- ☐ Test your dehumidifier
- ☐ Check attic for proper insulation
- ☐ Check crawl space for proper insulation
- ☐ Clean your clothes dryer vent
- ☐ Keep your humidifier humming
- ☐ Reverse ceiling fans to direct heat downwards

ELECTRICAL

- ☐ Test your backup generator
- ☐ Test and change batteries in smoke detectors
- ☐ Replace smoke detectors 10+ years old
- ☐ Safely display holiday lighting

HVAC

- ☐ Change air filters
- ☐ Keep the heat on to prevent frozen pipes
- ☐ Keep everything away from your radiators
- ☐ Keep leaves and snow from HVAC equipment

PLUMBING

- ☐ Test your sump pump
- ☐ Check and flush your water heater
- ☐ Add an insulating blanket to your water heater
- ☐ Insulate pipes near or on the exterior
- ☐ Turn off and drain water from exterior faucets

FUEL

- ☐ Check your fuel supply
- ☐ Check your fuel tanks for odors and leaks

SPRING MAINTENANCE CHECKLIST

PROPERTY

- ☐ Tune up your mower and trimmer
- ☐ Treat your lawn with fertilizer and pest control
- ☐ Power wash and seal your deck and patio
- ☐ Remove your outdoor furniture from storage
- ☐ Check lawn sprinklers and irrigation systems

EXTERIOR

- ☐ Repair missing caulk on windows/frames
- ☐ Repair cracks in drives and walks
- ☐ Prime and paint areas with peeling paint
- ☐ Remove debris from yard

ROOFING

- ☐ Inspect your roof
- ☐ Check for cracked flashing and caulk seals

STRUCTURE

- ☐ Check your chimneys for cracks
- ☐ Check foundation for cracks
- ☐ Check humidity in attic and crawl spaces
- ☐ Check for signs of termites and other pests

WATER CONTROL

- ☐ Clean your gutters and spouts
- ☐ Direct downspout extenders away from house
- ☐ Clean your window wells and drains
- ☐ Test your sump pump for proper operation
- ☐ Redirect settled grading away from house

INTERIOR

- ☐ Remove storm windows and install screens
- ☐ Clean and lubricate your window channels
- ☐ Clean glass on windows and doors
- ☐ Reverse ceiling fans to direct heat upward

INSULATION AND VENTILATION

- ☐ Test your dehumidifier
- ☐ Check attic for proper insulation
- ☐ Check crawl space for proper insulation
- ☐ Clean your clothes dryer vent
- ☐ Keep your humidifier humming
- ☐ Reverse ceiling fans to direct heat upwards

ELECTRICAL

- ☐ Test exterior outlets
- ☐ Test AFCI/GFCI outlets and breakers
- ☐ Test and change batteries in smoke detectors
- ☐ Replace smoke detectors 10+ years old
- ☐ Check your landscaping lighting
- ☐ Consider updating your home security system

HVAC

- ☐ Change air filters
- ☐ Install window AC units and ensure proper seal
- ☐ Hire a contractor for a HVAC system checkup

PLUMBING

- ☐ Check all fixtures for leaks
- ☐ Check tile joints, grout, and caulk
- ☐ Check faucets and valves for leaks or damage
- ☐ Check toilets and fixtures for leaks
- ☐ Open and operate exterior hose faucets

FUEL

- ☐ Check your fuel tanks for odors and leaks

SUMMER MAINTENANCE CHECKLIST

PROPERTY

- ☐ Trim shrubs and plants from HVAC units
- ☐ Check property for ants, termites, bees
- ☐ Seal your driveway
- ☐ Power wash driveway and sidewalks
- ☐ Inspect outdoor play equipment

EXTERIOR

- ☐ Repair missing caulk on windows/frames
- ☐ Check the house for deteriorated siding
- ☐ Prime and paint areas with peeling paint
- ☐ Check deck for nail pops or loose treads

ROOFING

- ☐ Inspect your roof
- ☐ Check for cracked flashing and caulk seals

STRUCTURE

- ☐ Seal your garage floor
- ☐ Check humidity in attic and crawl spaces
- ☐ Check for signs of termites and other pests
- ☐ Remove gas and oil cans from the garage

WATER CONTROL

- ☐ Clean your gutters and spouts
- ☐ Direct downspout extenders away from house
- ☐ Clean your window wells and drains
- ☐ Test your sump pump for proper operation
- ☐ Redirect settled grading away from house

INTERIOR

- ☐ Search for signs of mildew
- ☐ Clean glass on windows, doors and frames
- ☐ Change your icemaker filter

INSULATION AND VENTILATION

- ☐ Clean and test your dehumidifier
- ☐ Check attic for proper insulation
- ☐ Check crawl space for proper insulation
- ☐ Clean your clothes dryer vent
- ☐ Keep your humidifier humming
- ☐ Check vents for birds and pests

ELECTRICAL

- ☐ Check wiring and cables for wear and tear
- ☐ Test AFCI/GFCI outlets and breakers
- ☐ Test and change batteries in smoke detectors
- ☐ Replace smoke detectors 10+ years old

HVAC

- ☐ Change air filters

PLUMBING

- ☐ Test your drinking water
- ☐ Check all fixtures for leaks
- ☐ Check tile joints, grout, and caulk
- ☐ Check faucets and valves for leaks or damage
- ☐ Check toilets and fixtures for leaks

FUEL

- ☐ Check your fuel tanks for odors and leaks

LIFE EXPECTANCIES

(ESTIMATED YEARS)

ROOFING

Fiberglass/asphalt 3-tab	15-20
Fiberglass architectural	25-35
Cedar shake/shingle	10-30
Slate, metal or clay/concrete tiles	50+
Single ply modified bitumen	15-20
EPDM/TPO/PVC	20-25

EXTERIOR WALLS

Aluminum	50+
Vinyl	35+
Hardboard/composite	20-30
Stucco, brick, veneers	Lifetime
Cement composite	50+

WINDOWS

Wood	50-75
Vinyl	25+
Aluminum/steel	40-50

GUTTERS/DOWNSPOUTS

Aluminum	30+
Galvanized metal or PVC	15-25
Copper	50-75

FUEL SERVICES

Interior tank	50-75
Exterior tank	25-50

WELL

Pump	15-25
Tank	15-25

SEPTIC

Tank (steel)	20-25
Tank (concrete)	30-50
Leach field	30-50

DECK

Wood	15-25
Composites	25-35

Estimated life expectancies are affected by material type and quality, installation quality, exposure to elements and, most importantly, regular maintenance.

INTERIOR

Plaster wall/ceiling	Lifetime
Drywall wall/ceiling	Lifetime
Cement board wall	Lifetime
Wood flooring	Lifetime
Laminate flooring	15-25
Linoleum flooring	10-15
Carpet flooring	6-10
Granite/marble	100+

HVAC

Hot air furnace (oil/gas)	15-25
Boiler	35-50
Heat pump	10-15
Baseboard (electric)	15-25
Radiant in-floor (electric)	15-25
Central split system cooling	10-15
Evaporative cooler	10-15
Circulator pump	20-30
Circulator fan	15-20
Humidifier	8-10

PLUMBING

Water service (public)	50+
Supply pipes	50+
Drain lines	25+
Water heater	10-20
Fixtures (builder grade)	15-20
Fixtures (higher quality)	25-50

ELECTRICAL

Service entrance cable	25-40
Electrical panel	Lifetime
Electrical wiring	60+

APPLIANCES

Refrigerator	10-20
Dishwasher	5-10
Range/cooktop	10-20
Garbage disposer	8-10
Washer	8-10
Dryer	10-15